



SERVICES POLICY COMMITTEE

AGENDA

4 FEBRUARY 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 4 February 2020.**

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8218.

AGENDA

1	INTRODUCTION.....	3
1.1	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	COMMITTEE MINUTES.....	5
2.1	Minutes of the Ageing and Access Community Committee – 27 November 2019	5
2.2	Minutes of the Community Safety and Crime Prevention Committee held on 11 December 2019	23
2.3	Minutes of the Spring Hill Community Committee Meeting – 5 December 2019	41
2.4	Minutes of the NAIDOC Week Community Committee - 12 December 2019	63

1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE - 27 NOVEMBER 2019

RECORD NUMBER: 2019/2772
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The minutes of the Ageing and Access Community Committee meeting held on 27 November 2019 are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 27 November 2019.**
- 2 That Council determine recommendations 3.1, 3.2, 3.3 and 4.1 from the minutes of the Ageing and Access Community Committee meeting of 27 November 2019.**
 - 3.1 That the information on Council’s Road Opening Officer feature more prominently on Orange City Council’s website.**
 - 3.2 That this item (mixed business brochure) be deferred to the next meeting of the Ageing and Access Community Committee to be held on 26 February 2020.**
 - 3.3 (1) That representatives of Orange City Council meet with Orange 360 to discuss the promotion of accessible tourism in the Orange area.**
(2) That the Director Community Recreation and Cultural Services provide an update report on the development of a Mobility Map at the next meeting of the Ageing and Access Community Committee to be held on 26 February 2020.
- 4.1 That the Ageing and Access Community Committee Action Plan be reviewed and updated.**
- 3 That the remainder of the minutes of the Ageing and Access Community Committee at its meeting held on 27 November 2019 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Minutes of the Meeting of the Ageing and Access Community Committee held on 27 November 2019
- 2 AACC 27 November 2019 Agenda for SPC, D19/72685 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN COUNCILLOR'S WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE

ON 27 NOVEMBER 2019

COMMENCING AT 10.00 AM

1 INTRODUCTION

ATTENDANCE

Cr Kevin Duffy (Chairperson), Cr Joanne McRae, Mr Matthew Goodacre, Mrs Kim Gray, Mrs Lina Moffitt, Mr Col Spicer, Director Community Recreation and Cultural Services, Works Manager, Ageing and Development Officer

1.1 Apologies and Leave of Absence

RECOMMENDATION	Ms K Gray/Mr M Goodacre
That the apologies be accepted from Mr Darryl Curran, Ms Maureen Morgan and Community Services Manager for the Ageing and Access Community Committee meeting on 27 November 2019.	

1.2 Acknowledgement of Country

Cr Duffy conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RECOMMENDATION	Cr J McRae/Mr M Goodacre
That the Minutes of the Meeting of the Ageing and Access Community Committee held on 28 August 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Ageing and Access Community Committee meeting held on 28 August 2019.	

3 PRESENTATIONS

3.1 PROPERTY ACCESS CONSUMER GUIDE

TRIM REFERENCE: 2019/2417

Council has a Road Opening Officer who can provide information to anyone with questions surrounding access and compliance for the area in front of their home or business. An onsite consultation with the Road Opening Officer can also be arranged for clarification and assistance with development and works in the road and footpath area.

RECOMMENDATION**Cr J McRae/Mr M Goodacre**

That the information on Council's Road Opening Officer feature more prominently on Orange City Council's website.

3.2 MISSED BUSINESS BROCHURE

TRIM REFERENCE: 2019/2419

RECOMMENDATION**Cr K Duffy/Ms K Gray**

That this item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 26 February 2020.

3.3 SOCIAL AND COMMUNITY PARTICIPATION, TOURISM AND HEALTH IMPROVES WITH MOBILITY ACCESS: ENHANCING ORANGE ON THE LOCAL AND INTERNATIONAL MAP

TRIM REFERENCE: 2019/2459

The promotion of accessible tourist attractions and local businesses can increase social participation for people living with disability as well as people who are ageing.

An updated mobility map and tourist guide highlighting access features can increase community access for both residents and those travelling in our area.

RECOMMENDATION**Ms L Moffitt/Mr M Goodacre**

- 1 That representatives of Orange City Council meet with Orange 360 to discuss the promotion of accessible tourism in the Orange area.
- 2 That the Director Community Recreation and Cultural Services provide an update report at the next meeting of the Ageing and Access Community Committee to be held on 26 February 2020.

4 GENERAL REPORTS

4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2019/2422

RECOMMENDATION

Mr M Goodacre/Ms K Gray

That the Ageing and Access Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 10.58 AM.



AGEING AND ACCESS COMMUNITY COMMITTEE

AGENDA

27 NOVEMBER 2019

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **AGEING AND ACCESS COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLOR'S WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 27 November 2019** commencing at **10.00 AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Amanda Rodwell on 02 6393 8053.

AGEING AND ACCESS COMMUNITY COMMITTEE

27 NOVEMBER 2019

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	3
2.1	Minutes of the Meeting of the Ageing and Access Community Committee held on 28 August 2019.....	5
3	PRESENTATIONS.....	7
3.1	Property Access Consumer Guide	7
3.2	Missed Business Brochure	7
3.3	Social and Community Participation, Tourism and Health Improves with Mobility Access: Enhancing Orange on the Local and International Map	7
4	GENERAL REPORTS	8
4.1	Ageing and Access Community Committee Action Plan	8

AGEING AND ACCESS COMMUNITY COMMITTEE**27 NOVEMBER 2019**

1 INTRODUCTION**MEMBERS**

Cr Kevin Duffy (Chairperson), Cr Sam Romano (Deputy Mayor), Cr Joanne McRae, Mr Darryl Curran, Mr Matthew Goodacre, Mr Ron Gander, Ms Sue Duchnaj, Mr Joel Everett, Ms Nanette Fogarty, Mrs Kim Gray, Mrs Lina Moffitt, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Director Development Services, Works Manager, Ageing and Development Officer, Road Safety Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

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RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Ageing and Access Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 28 August 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Ageing and Access Community Committee meeting held on 28 August 2019.

AGEING AND ACCESS COMMUNITY COMMITTEE

27 NOVEMBER 2019

ATTACHMENTS

- 1 Minutes of the Meeting of the Ageing and Access Community Committee held on 28 August 2019

ORANGE CITY COUNCIL**MINUTES OF THE****AGEING AND ACCESS COMMUNITY COMMITTEE**

HELD IN COUNCILLOR'S WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE

ON 28 AUGUST 2019

COMMENCING AT 10.00 AM

1 INTRODUCTION**ATTENDANCE**

Cr Kevin Duffy (Chairperson), Cr Joanne McRae, Mr Darryl Curran, Mr Matthew Goodacre, Ms Nanette Fogarty, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Transport Asset Engineer, Ageing and Development Officer.

1.1 Apologies and Leave of Absence

RECOMMENDATION**Mr D Curran/Mrs N Fogarty**

That the apologies be accepted from Ms Sue Duchnaj and Works Manager for the Ageing and Access Community Committee meeting on 28 August 2019.

1.2 Acknowledgement of Country

Cr Duffy conducted the Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES**RECOMMENDATION****Mr M Goodacre/Mrs N Fogarty**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 29 May 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Ageing and Access Community Committee meeting held on 29 May 2019.

MINUTES OF AGEING AND ACCESS COMMUNITY COMMITTEE**28 AUGUST 2019**

3 GENERAL REPORTS**3.1 FOOTPATH CONCERNS**

TRIM REFERENCE: 2019/1676

The Committee discussed who is responsible for ensuring safe access to properties including laybacks, footpaths and driveways. The Committee requested Council investigate developing a resource to clarify this issue and educate the community.

RECOMMENDATION**Mr M Goodacre/Mrs N Fogarty**

- 1 That Orange City Council investigate the footpath locations identified in the email received from Ms M Hayhow on 5 August 2019.
- 2 That the issue of Property Access be included on the agenda for the next meeting of the Ageing and Access Community Committee to be held on 27 November 2019.

3.2 AGED FORUM ACTION PLAN

TRIM REFERENCE: 2019/1680

RECOMMENDATION**Mr M Goodacre/Mr D Curran**

- 1 That the Aged Forum Action Plan be reviewed and updated.
- 2 That the Aged Forum Action Plan be merged into the Ageing and Access Community Committee Action Plan.

3.3 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2019/1679

RECOMMENDATION**Mr D Curran/Mr M Goodacre**

That the Ageing and Access Community Committee Action Plan be reviewed and updated.

3.4 MATTER ARISING

TRIM REFERENCE:

RECOMMENDATION**CR K Duffy/Mr M Goodacre**

That the Quorum of the Ageing and Access Community Committee Charter be updated to state at least four community members and one Councillor.

THE MEETING CLOSED AT 10.35 AM

AGEING AND ACCESS COMMUNITY COMMITTEE

27 NOVEMBER 2019

3 PRESENTATIONS

3.1 PROPERTY ACCESS CONSUMER GUIDE

Investigate developing a resource to clarify who is responsible for ensuring safe access to properties including laybacks, footpaths and driveways.

3.2 MISSED BUSINESS BROCHURE

Information to be presented to the Committee by Ms Sue Duchnaj.

3.3 SOCIAL AND COMMUNITY PARTICIPATION, TOURISM AND HEALTH IMPROVES WITH MOBILITY ACCESS: ENHANCING ORANGE ON THE LOCAL AND INTERNATIONAL MAP

Information to be presented to the Committee by Ms Lina Moffitt.

AGEING AND ACCESS COMMUNITY COMMITTEE

27 NOVEMBER 2019

4 GENERAL REPORTS**4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN**

RECORD NUMBER: 2019/2422

AUTHOR: Amanda Rodwell, Ageing and Development Officer

EXECUTIVE SUMMARY

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan so the Committee is informed of progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs".

FINANCIAL IMPLICATIONS

Financial implications will be dependent on the decision of the Committee and subsequent endorsement of the Council.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Ageing and Access Community Committee Action Plan be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 Ageing and Access Community Committee Action Plan, D18/21420

AGEING AND ACCESS COMMUNITY COMMITTEE

27 NOVEMBER 2019

Attachment 1 Ageing and Access Community Committee Action Plan

D18/21420

Ageing and Access Community Committee

Action Plan

The Ageing and Access Community Committee will take a strategic approach to access across the Local Government Area of Orange

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
1	Availability of Information in a variety of formats and distributed throughout the community. Utilise a variety of local media outlets to promote services and provide information including Orange City Life and Community Radio. Provide information in prominent public spaces such as public bathrooms, taxis and buses and supermarket noticeboards	Council Media and Communications	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Council is currently reviewing the number of Facebook pages and investigating consolidating. Council is currently updating flyers for distribution in the Library and community facilities
2	Investigate providing seating/gathering places in shopping centres	Community Services	5.1 Engage with the community to ensure facilities and programs meet changing			29/05/2019		Correspondence to be sent to Centre Managers requesting that the

AGEING AND ACCESS COMMUNITY COMMITTEE

27 NOVEMBER 2019

Attachment 1 Ageing and Access Community Committee Action Plan

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
			lifestyle and social needs.					provision of seating throughout the shopping centres be considered.
3	Orange City Library to investigate shared reading programme	Orange City Library	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Variety of activities held at Orange City Library including book club, reading time and author talks. Shared reading time group to be investigated in partnership with Nan Fogarty.
4	Work with Centrelink to promote pre-retirement seminars	Community Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Community Services engage Centrelink to provide an information seminar for older people.
5	Promote Centrelink's Pension app	Community Services	5.1 Engage with the community to ensure facilities and programs			29/05/2019		Community Services engage Centrelink to

AGEING AND ACCESS COMMUNITY COMMITTEE

27 NOVEMBER 2019

Attachment 1 Ageing and Access Community Committee Action Plan

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
			meet changing lifestyle and social needs.					provide an information seminar for older people.
6	Promote age friendly and whole of life housing design (Liveable or Universal Design)	Development Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Information to be provided to Development Services.
7	Monitor existing and new housing stock to ensure a variety of options available	Development Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		
8	Educate local older people regarding affordable independent living options	Community Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		'Housing Options' special edition newsletter to be developed.
9	Investigate providing a housing estate specifically for older people which includes	Development Services	5.1 Engage with the community to ensure facilities and programs meet changing			29/05/2019		

AGEING AND ACCESS COMMUNITY COMMITTEE

27 NOVEMBER 2019

Attachment 1 Ageing and Access Community Committee Action Plan

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
	community facilities and room to store caravans and boats		lifestyle and social needs.					
10	Age friendly options to be included in Future Cities planning e.g. scooter charging points, smart lighting, free Wi-Fi, adjustable pedestrian traffic signals to allow for longer time to cross, electric car charging points	Corporate and Commercial Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		FutureCity community and business consultations held to guide the development of a master plan. FutureCity survey is open for community input.
11	Investigate pedestrian crossing facilities at: 5.3.1 Kite Street – outside Quest 5.3.2 Peisley Street – Railway round-a-bout 5.3.3 Install ‘give way to vehicle’ signage	Manager Engineering Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Marked pedestrian crossing requests need to be referred to the City of Orange Traffic Committee.
12	Investigate lighting at: 5.4.1 Railway car park – east side	Works Manager	5.1 Engage with the community to ensure facilities and programs			29/05/2019		Council owned car park. Lighting exists in

AGEING AND ACCESS COMMUNITY COMMITTEE

27 NOVEMBER 2019

Attachment 1 Ageing and Access Community Committee Action Plan

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
			meet changing lifestyle and social needs.					Car Park – night inspection to be arranged to determine maintenance needs including possible tree trimming to improve light spill.
13	Investigate providing parking for small buses in the central business district	Corporate and Commercial Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		FutureCity development to consider.
14	Driver education for safe use of round-a-bouts	Road Safety Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Investigate safety information for safe driving at round-a-bouts and safe crossing for pedestrians at round-a-bouts.
15	Investigate a ‘no parking in driveways’ education campaign					28/08/2019		

2.2 MINUTES OF THE COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE HELD ON 11 DECEMBER 2019

RECORD NUMBER: 2020/22
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Community Safety and Crime Prevention Committee met on 11 December 2019 but did not have a quorum. The members present discussed the agenda items and refer the following record of the meeting for recommendations to be resolved at the next Community Safety and Crime Prevention Committee meeting. This report is provided to the Services Policy Committee for noting only.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.2 Live - Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the minutes of the Community Safety & Crime Prevention Committee held on 11 December 2019 be noted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 11 December 2019
- 2 Agenda CSCPC 11 October 2019 - PDF, D19/71044 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN GIYALANG GANYA, 286 LORDS PLACE, ORANGE

ON 11 DECEMBER 2019

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Chairperson till 6pm), Cr J McRae (Chairperson from 6pm), Cr T Mileto, Mr Sam Nelson, Mr Frederick Maw, Acting Inspector Greg Payne, Director Community, Recreation and Cultural Services, Manager Community Services, Road Safety Officer

1.1 Apologies and Leave of Absence

RECOMMENDATION	Mr S Nelson/Cr J McRae
That the apologies be accepted from Chief Inspector Peter Atkins and Mr Ron Gander for the Community Safety & Crime Prevention Committee meeting on 11 December 2019.	

As there was not a quorum, the members present discussed the agenda items and refer the following record of the meeting for recommendations to be resolved at the next Community Safety and Crime Prevention Committee meeting.

1.2 Acknowledgement of Country

Conducted by the Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RECOMMENDATION	Mr S Nelson/Cr J McRae
That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 26 August 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 26 August 2019.	

3 PRESENTATIONS

3.1 CENTRAL WEST POLICE DISTRICT - VERBAL REPORT

TRIM REFERENCE: 2019/2491

There has been a spike in a number of crime areas:

- Malicious damage
- Arson
- Steal from Motor Vehicle and Steal from Person

70% of offenders have been arrested.

The First Response agreement, which is seasonally based, has been increased for the summer months.

Recent recruitment includes:

- Two new car crews
- A Senior Constable position
- Replacement Licencing Officer
- Replacements for two Detective positions

All replacement positions have been filled with experienced applicants.

Police have implemented a safety plan including extra Police and strategic and flexible deployments for the Day on the Green event 1 February 2020.

Sam Nelson reported Housing NSW had conducted a door knock of their properties in the Bowen and Showground areas to assist to reduce anti-social behaviours and identify occupants.

Two houses were boarded up as a result of the door knock.

Housing NSW have a three strikes and out for anti-social behaviour and local agencies are working to build relationships and services for at risk tenants.

There has also been a closer partnership with Correctional Services developed recently and jail leavers have been provided with priority housing and wrap around services.

RECOMMENDATION	Mr F Maw/Cr T Mileto
That the information on the Central West Police District Report be acknowledged.	

3.2 LIQUOR ACCORD UPDATE

TRIM REFERENCE: 2019/2490

No report available

The Road Safety Officer reported the Liquor Accord has donated \$2,000 to the Leave the Car at Home – Drink Driving campaign for the Christmas period, where taxi vouchers are provided to local businesses for their Christmas celebrations.

RECOMMENDATION

Mr F Maw/Cr T Mileto

That the discussions on the Liquor Accord be noted

4 GENERAL REPORTS

4.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN

TRIM REFERENCE: 2019/2464

Discussion on revisiting the action plan content in partnership with local police.

RECOMMENDATION

Mr F Maw/Cr T Mileto

That the Community Safety and Crime Prevention Committee note the contents of the Community Safety and Crime Prevention Committee Action Plan and that it is to be reviewed and updated at each meeting.

THE MEETING CLOSED AT 6.20PM



COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

AGENDA

11 DECEMBER 2019

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA, 286 LORDS PLACE, ORANGE** on **Wednesday, 11 December 2019** commencing at **5.30PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Louise Geaghan on 6393 8605.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

11 DECEMBER 2019

AGENDA

EVACUATION PROCEDURE

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1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	3
2.1	Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 26 August 2019.....	4
3	PRESENTATIONS.....	9
3.1	Central West Police District - Verbal Report	9
3.2	Liquor Accord Update.....	11
4	GENERAL REPORTS	12
4.1	Community Safety and Crime Prevention Committee Action Plan.....	12

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE11 DECEMBER 2019

1 INTRODUCTION**MEMBERS**

Cr J Hamling (Chairperson), Cr J McRae, Cr T Mileto, Cr G Taylor, Mr Ron Gander, Mr Sam Nelson, Mr Frederick Maw, Mr Anthony Daley, Mr Gavin Hillier, Mr Matthew Chisholm, Chief Inspector Peter Atkins, Detective Inspector Bruce Grassick, Mr Mark Murphy, Mr Mark Pinkerton, Director Community, Recreation and Cultural Services, Manager Community Services, Community Development Officer, Road Safety Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

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Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Community Safety & Crime Prevention Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 26 August 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 26 August 2019.

ATTACHMENTS

- 1 Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 26 August 2019

ORANGE CITY COUNCIL

MINUTES OF THE COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 26 AUGUST 2019

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Chairperson), Cr J McRae, Mr Sam Nelson, Mr Frederick Maw, Mr Gavin Hillier, Chief Inspector Peter Atkins, Mr Mark Pinkerton, Director Community, Recreation and Cultural Services, Manager Community Services

1.1 Apologies and Leave of Absence

RESOLVED

Cr J McRae/Chief Inspector P Atkins

That the apologies be accepted from Mr Mark Murphy and Road Safety Officer for the Community Safety & Crime Prevention Committee meeting on 26 August 2019.

1.2 Acknowledgement of Country

Conducted by the Chairperson

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Chief Inspector P Atkins/Cr J McRae

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 27 May 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 27 May 2019.

MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 26 AUGUST 2019**3 PRESENTATIONS****3.1 CENTRAL WEST POLICE DISTRICT - VERBAL REPORT**

TRIM REFERENCE: 2019/1548

Chief Inspector Atkins provided a summary of crime rates for the year. The majority of crime types have seen a downward trend. In particular:

- Non Domestic Violence Assault, Domestic Violence, Break and Enter Residential, Break and Enter Business, Stolen Vehicles and Steal from Motor Vehicle all experienced lower rates in July and August from earlier months in the year.
- A higher number of Person Searches have been provided to date for 2019 than previous years
- Compliance checks in licenced premises are also increased for 2019

Orange has received five new Probationary Constables and a new position of Elder and Vulnerable Community Liaison Officer.

Chief Inspector Atkins reported the increased positions would be very beneficial and thanked Council and Committee members who supported efforts to increase local police numbers.

The Central West Police District will focus on Operation Merit and new firearm licencing requirements in the near future.

Operation Merit is a NSW wide traffic incident reduction program and new NSW firearm legislation requires firearms to be stored within line of sight of the licenced owner's place of residence.

RECOMMENDATION**Mr G Hillier/Mr F Maw**

That the information on the Central West Police District Report be noted.

3.2 LIQUOR ACCORD UPDATE

TRIM REFERENCE: 2019/1549

The last Liquor Accord meeting was held on the 23 July and included:

- Updated Liquor Promotion guidelines were made available to attendees
- A discussion regarding recent break and enters at a local hotel and Country Club. Venues need to be vigilant and ensure premises is secure. Venue with concerns were encouraged to speak with the Crime Prevention Officer.
- An audit of licences premises liquor measure standards is being rolled out
- The opportunity to develop a Liquor Accord initiative of 2019
- Next meeting is scheduled for the 22 October 2019

There was a brief discussion regarding the Road safety Officer regular program to reduce drink driving throughout the Christmas period. The Liquor Accord support this program each year.

RECOMMENDATION**Cr J McRae/Mr G Hillier**

That the information on the Liquor Accord Update be noted.

MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 26 AUGUST 2019

3.3 ORANGE COMMUNITY SAFETY AUDIT - DETAILED REPORT

TRIM REFERENCE: 2019/1551

Results of the Safety Audit Survey Results were discussed. The survey results will inform the update of the Community Safety Audit Evaluation from 2015.

The measures responders suggested to increase safety were: increased lighting, CCTV and Police presence.

Further information regarding the breakdown of male and females feeling unsafe when they go out at night was requested.

Mr Nelson reported the Department of Communities and Justice have a new Anti-Social Behaviour Specialist position in the Housing agency. The majority of complaints regarding safety in the home are from older females feeling unsafe at home.

The Committee recommended an education campaign for local residents regarding the increases and improvements to lighting, increased CCTV and Police numbers to improve perceptions of safety.

A new trailer with mounted CCTV is currently being purchased by Council. The mobile CCTV will be located in areas suggested by Central West Police District.

RECOMMENDATION**Mr G Hillier/Mr F Maw**

That the information on the Orange Community Safety Audit be noted.

4 GENERAL REPORTS**4.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2019/1553

Discussed and updated.

RECOMMENDATION**Cr J McRae/Mr S Nelson**

That the Community Safety and Crime Prevention Committee note the contents of the Community Safety and Crime Prevention Committee Action Plan and that it is to be reviewed and updated at each meeting.

MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 26 AUGUST 2019

4.2 PARENTAL RESPONSIBILITY ACT REPORT - 1 JANUARY TO 30 JUNE 2019

TRIM REFERENCE: 2019/1557

Tabled and discussed.

RECOMMENDATION

Chief Inspector P Atkins/Cr J McRae

That the report by the Manager Community Services on the implementation of the Children (Protection and Parental Responsibility) Act 1997 – January to June 2019 be acknowledged.

THE MEETING CLOSED AT 6:15 PM

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

11 DECEMBER 2019

3 PRESENTATIONS

3.1 CENTRAL WEST POLICE DISTRICT - VERBAL REPORT

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

11 DECEMBER 2019

3.2 LIQUOR ACCORD UPDATE

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

11 DECEMBER 2019

4 GENERAL REPORTS

4.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN

RECORD NUMBER: 2019/2464

AUTHOR: Louise Geaghan, Community Services Manager

EXECUTIVE SUMMARY

To assist the committee to identify and record actions relative to the Committee members involvement, and inform the progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "3.2 Live - Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Community Safety and Crime Prevention Committee note the contents of the Community Safety and Crime Prevention Committee Action Plan and that it is to be reviewed and updated at each meeting.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 Action Plan - Community Safety and Crime Prevention Committee - 2019, D19/6499

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

11 DECEMBER 2019

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2019

D19/6499

Community Safety and Crime Prevention Committee - Action Plan - 2019

Action	Who Responsible	Delivery/Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
Road trauma reduction:							
1. RYDA	1. Rotary Clubs in Orange	3.2	1. Rotary budget		1. February 2019		Completed
2. Mock Crash	2. In the process of being organised by OCC Road Safety Officer in partnership with the Central West Police District Crime Prevention Officer.		2. No budget		2. Every two years – not in 2019		
3. Local Education Provider	3. LG Road Safety funded for another 3 years. Action plan 2018/19 has been funded by RMS. Launch a new Be Seen Be Safe campaign. Christmas Taxi Voucher and Win A Swag.		4. Funded by RMS		3. Ongoing		
	4. Free Cuppa for Driver Fatigue.		5. Funded by RMS				Free Cuppa program underway from March 2019

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

11 DECEMBER 2019

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2019

Action	Who Responsible	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
Operation Never Again:	Local Area Command, OCC, local business and service clubs.	3.1 and 3.2	Council applies for funding through the Club Grants program to continue to educate the local community regarding increased safety procedures, including safety audits, a local summer media campaign and community presentations.	Funds for media campaign up to \$5000	Ongoing		
CDAT – update:	Orange CDAT Committee	3.1 and 3.2	CDAT applied to Australian Drug Foundation to become an LDAT. More resources available. CDAT funding secured to: sponsoring jackets for the Yindamurra Cup – with Drug and Alcohol hotline number, meeting with Community Services Cert IV TAFE group, attend a youth week meeting.	\$3500 grant annual	December 2018	Ongoing	R U OK day activities took place on 13 September, with pop up stalls containing trolleys full of information and resources to be provided across the City. An application to create an Orange LDAT was completed in December 2018. A new CDAT Charter is to be developed in 2019.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

11 DECEMBER 2019

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2019

Action	Who Responsible	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
Roundabout West - Ice Campaign:	Roundabout Central West	3.1 and 3.2	Roundabout Central West will be running the ICE Not Once Not Ever program for Orange Schools again this year. In consultation with Orange High and others.		28/5/18 Between 21st August and 28th September	1/11/2018	Ice: Not once Not ever conducted on Monday 3 September and Tuesday 4 th September 2018 at the Orange Function Centre.
Social media campaign to increase awareness of local crime activity and provide suggestions to increase safety	Council, Central West Police District	3.1 and 3.2	Resources to provide a community led video required. Council and Central West Police District to assist.		February 2019		Suggestions from the Committee include social media campaigns with videos relating to: <ol style="list-style-type: none"> 1. Steal from Motor Vehicle - to include tradies, outside pub, worksites, airport, shopping centre images/themes. 2. A "keep an eye on your neighbourhood" and "lock your home".
Update Community Safety Audit and complete community safety consultation	Council, Central West Police District	3.1 and 3.2	Survey development and focus group/phone survey costs		21/01/2019		
CCTV at Robertson Park	Orange City Council	3.1 and 3.2	TBA	TBA	July 2019		

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

11 DECEMBER 2019

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2019

Action	Who Responsible	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
Request extension to Operational Area under the Children (Protection and Parental Responsibility) Act 1997	Orange City Council	3.1 and 3.2	No budgetary requirement	MCS	February 2019	July 2019	

2.3 MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE MEETING - 5 DECEMBER 2019

RECORD NUMBER: 2020/29

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Spring Hill Community Committee met on 5 December 2019. The Minutes from this meeting are tabled for the Committees attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Live - Engage with the community to ensure recreation opportunities and facilities meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Spring Hill Community Committee at its meeting held on 5 December 2019.**
- 2 That Council determine recommendations 3.1, 3.2, 3.3 and 4.1 from the minutes of the Spring Hill Community Committee meeting of 5 December 2019:**
 - 3.1 I) That the presentation regarding lease of rail corridor be acknowledged**
II) That investigations take place as to the process to lease additional area with the possibility to build on the site
 - 3.2 I) That the presentation regarding Spring Hill Oval be acknowledged.**
II) That Council seek grant funding to upgrade facilities including amenities at Spring Hill Oval.
 - 3.3 I) That the results of the traffic counters be acknowledged.**
II) That advice be sought from Police on potential enforcement of speed limits
 - 4.1 That the Spring Hill re-charging station be located at the old fire station shed**
- 3 That the remainder of the minutes of the Spring Hill Community Committee at its meeting held on 5 December 2019 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 Minutes of the Meeting of the Spring Hill Community Committee held on 5 December 2019
- 2 SHCC Agenda 05 December 19, D20/1409 [↓](#)

ORANGE CITY COUNCIL
MINUTES OF THE
SPRING HILL COMMUNITY COMMITTEE

HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL

ON 5 DECEMBER 2019

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto, Cr J McRae (Chairperson), Mrs Kerry Rains, Mr Trevor Clark, Mr Jeffrey Nalder, Mrs Nicole Day, Mrs Suzanne Vials, Mr Simon Oborn, Director Community, Recreation and Cultural Services

1.1 Apologies and Leave of Absence

RESOLVED

Mr J Nalder/Cr T Mileto

That the apologies be accepted from Mr Peter Rodgers, Miss Stephanie Huysmans, Mrs Allison Rodgers, Mrs Terri Newman for the Spring Hill Community Committee meeting on 5 December 2019.

1.2 Acknowledgement of Country

Cr McRae conducted an acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Cr T Mileto/Mrs K Rains

That the Minutes of the Meeting of the Spring Hill Community Committee held on 15 August 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 15 August 2019.

3 PRESENTATIONS

3.1 LEASE OF LAND - RAIL CORRIDOR, SPRING STREET

TRIM REFERENCE: 2019/2497

RECOMMENDATION**Ms N Day/Mr S Oborn**

- 1 That the presentation regarding the lease of rail corridor be acknowledged
- 2 That investigations take place as to the process to lease additional area with the possibility to build on the site.

3.2 SPRING HILL OVAL

TRIM REFERENCE: 2019/2635

RECOMMENDATION**Cr T Mileto/Mr J Nalder**

- 1 That the presentation regarding Spring Hill Oval be acknowledged.
- 2 That Council seek grant funding to upgrade facilities including amenities at Spring Hill Oval.

3.3 TRAFFIC PRESENTATION

TRIM REFERENCE: 2019/2636

Scott Maunder provided an update on the traffic counter results.

RECOMMENDATION**Mr J Nalder/Mr S Oborn**

- 1 That the results of the traffic counters be acknowledged.
- 2 That advice be sought from Police on potential enforcement of speed limits.

4 GENERAL REPORTS

4.1 SPRING HILL RE-CHARGER SURVEY

TRIM REFERENCE: 2019/2451

RECOMMENDATION**Mrs K Rains/Mr T Clark**

That the Spring Hill re-charging station be located at the old fire station shed.

4.2 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN AND PRIORITY WORKS

TRIM REFERENCE: 2019/2634

RECOMMENDATION

Cr T Mileto/Mrs K Rains

That the Spring Hill Community Acton Plan be reviewed and updated.

THE MEETING CLOSED AT 6.55PM



SPRING HILL COMMUNITY COMMITTEE

AGENDA

5 DECEMBER 2019

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SPRING HILL COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **SPRING HILL COMMUNITY HALL, SPRING HILL** on **Thursday, 5 December 2019** commencing at **5.30PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Renea Meacham on 6393 8216.

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	3
2.1	Minutes of the Meeting of the Spring Hill Community Committee held on 15 August 2019	4
3	PRESENTATIONS.....	7
3.1	Lease of Land - Rail Corridor, Spring Street.....	7
3.2	Spring Hill Oval.....	9
3.3	Traffic Presentation	9
4	GENERAL REPORTS	10
4.1	Spring Hill Re-Charger Survey	10
4.2	Spring Hill Community Committee Action Plan and Priority Works	13

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

1 INTRODUCTION**MEMBERS**

Cr T Mileto (Chairperson), Cr J McRae, Cr S Munro, Mrs Kerry Rains, Mr Trevor Clark, Mr Jeffrey Nalder, Mrs Nicole Day, Mr Ron Gander, Mr Peter Rodgers, Miss Stephanie Huysmans, Mrs Allison Rodgers, Mrs Terri Newman, Mrs Suzanne Vials, Mr Simon Oborn, Director Community, Recreation and Cultural Services

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Spring Hill Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Spring Hill Community Committee held on 15 August 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Spring Hill Community Committee meeting held on 15 August 2019.

ATTACHMENTS

- 1 Minutes of the Meeting of the Spring Hill Community Committee held on 15 August 2019

ORANGE CITY COUNCIL

MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE

HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL

ON 15 AUGUST 2019

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Mrs Kerry Rains, Mr Trevor Clark, Mr Jeffrey Nalder, Mr Peter Rodgers, Miss Stephanie Huysmans, Mrs Allison Rodgers, Mrs Suzanne Vials, Mr Simon Oborn and Director Community, Recreation and Cultural Services

1.1 Apologies and Leave of Absence

RESOLVED**Mr J Nalder/Mr P Rodgers**

That the apologies be accepted from, Cr J McRae, Mrs Nicole Day and Mrs Terri Newman for the Spring Hill Community Committee meeting on 15 August 2019.

1.2 Acknowledgement of Country

Cr T Mileto conducted an Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED**Mr J Nalder/Mr S Oborn**

That the Minutes of the Meeting of the Spring Hill Community Committee held on 16 May 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 16 May 2019.

MINUTES OF SPRING HILL COMMUNITY COMMITTEE15 AUGUST 2019

3 PRESENTATIONS**3.1 TRAFFIC PRESENTATION**

TRIM REFERENCE: 2019/1712

Senior Constable James Carter was unable to attend the meeting. Presentation to occur at later date.

3.2 SPRING HILL RE-CHARGER SURVEY

TRIM REFERENCE: 2019/1714

RECOMMENDATION**Mr J Nalder/Mr P Rodgers**

That the update provided on the Spring Hill Re-charger Survey by Scott Maunder be acknowledged.

3.3 SPRING HILL CEMETERY

TRIM REFERENCE: 2019/1747

RECOMMENDATION**Mr T Clark/Mr J Nalder**

That the update provided on the Spring Hill Cemetery by Mr Trevor Clark be acknowledged.

3.4 RAILWAY LAND LEASE UPDATE

TRIM REFERENCE: 2019/1749

RECOMMENDATION**Mr J Nalder/Mr T Clark**

That the update provided on the Railway Land Lease by Mr Scott Maunder be acknowledged.

3.5 SEAT INSTALLATION - CHURCH GROUNDS

TRIM REFERENCE: 2019/1750

RECOMMENDATION**Mr J Nalder/Mr T Clark**

That the installation of seating within the Anglican Church yard proceed.

3.6 LEASH FREE AREA

TRIM REFERENCE: 2019/1751

MINUTES OF SPRING HILL COMMUNITY COMMITTEE

15 AUGUST 2019

RECOMMENDATION**Mr P Rodgers/Mr T Clark**

That a Leash Free Area at Spring Hill be located at the Showground.

4 GENERAL REPORTS**4.1 ORANGE TO SPRING HILL SHARED TRAIL CONCEPT**

TRIM REFERENCE: 2019/1705

RECOMMENDATION**Ms A Rodgers/Ms S Huysmans**

1. That the Orange to Spring Hill Shared Trail Concept be adopted.
2. That a letter for advancement be sent to Orange 360 for further progression.

4.2 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN AND PRIORITY WORKS

TRIM REFERENCE: 2019/1715

RECOMMENDATION**Ms A Rodgers/Mr J Nalder**

That the Spring Hill Community Acton Plan be reviewed and updated.

THE MEETING CLOSED AT 6.40PM

3 PRESENTATIONS

3.1 LEASE OF LAND - RAIL CORRIDOR, SPRING STREET

Mr Scott Maunder will discuss the approved lease of the rail corridor, Spring Street and the preferred installation of fencing for the area as identified below.



SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

3.2 SPRING HILL OVAL

Councillor Mileto requested that the item of Spring Hill amenities block/Spring Hill oval be tabled for discussion and to provide an update on works.

3.3 TRAFFIC PRESENTATION

At the request of the Spring Hill Community Committee, Senior Inspector Peter Atkins, Central West Police District will address the Committee regarding Traffic concerns.

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

4 GENERAL REPORTS

4.1 SPRING HILL RE-CHARGER SURVEY

RECORD NUMBER: 2019/2451

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

This report provides the opportunity to resolve a location for the Spring Hill Re-Charger. Orange City Council has secured a grant from Cadia Valley Operations to supply and install an electric vehicle re-charging station in Spring Hill requiring a decision on the location to be recommended.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the location of the Spring Hill re-charging station be determined.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

At its meeting of 15 August 2019, the Spring Hill Community Committee discussed the grant received from Cadia Valley Operations to supply and install an electric vehicle re-charging station at Spring Hill.

Whilst initial feedback was sought from the Committee through Survey Monkey it was agreed to extend the community engagement to the Community of Spring Hill to ensure a cross section of the community had the opportunity to provide feedback on the preferred location.

As such the survey was made available to the community at the Spring Hill Post Office/Cafe. The survey provided the following options for location of the charging station:

- Spring Hill Post Office and Café

SPRING HILL COMMUNITY COMMITTEE**5 DECEMBER 2019****4.1 Spring Hill Re-Charger Survey**

- Railway Hotel, 19 Spring Street;
- Showground, Whiley Road;
- Other location as specified by constituent.

The results of the survey were as follows:

Location	No of votes
Petrol Station (suggested location)	1
Railway Hotel, 19 Spring Street	1
Airport (suggested location)	2
Near Old Fire Shed (suggested location)	2
Spring Hill Post Office	2
Old Fire Station Shed	12

From the results above 60 percent of those who took part in the survey identified the Old Fire Station as the preferred location for the electric charging station.

Contact has been made with Development Services to investigate the possibility of the installation of an electric charging station and was advised that should the Committee and Council agree with the intended location, the Develop Application for use of the Old Rural Fire Service Shed could include the installation of an electric vehicle re-charging station.

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

4.2 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN AND PRIORITY WORKS

RECORD NUMBER: 2019/2634

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The following report provides an update on the Spring Hill Community Action Plan. The purpose of the Plan is to identify and record actions that are incorporated into the Delivery Operational Plan so the Committee is informed of progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.1 Live - Engage with the community to ensure recreation opportunities and facilities meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Spring Hill Community Acton Plan be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 Spring Hill Action Plan and Priority List, D18/14867

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

Attachment 1 Spring Hill Action Plan and Priority List

Spring Hill Community Committee

Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Traffic/Safety Issues							
<ul style="list-style-type: none"> Address Issue of volume of traffic and speeding issues – particularly in Worboys Street 		7.2 Our Community – Seek innovative and creative solutions in partnership with key stakeholders that respond to the community’s need for a safe and secure City including infrastructure and activities, recognising the needs of older people and those of younger people.		Staffing			Traffic Counts complete and lodged with local Police. Inspector White to address SH Committee at November meeting. Additional Counters being put in place Early August 19.
<ul style="list-style-type: none"> Designated Pedestrian Crossings 	OCC	7.2 Our Community – Seek innovative and creative solutions in partnership with key stakeholders that respond to the community’s need for a safe and secure City including infrastructure and activities, recognising the needs of older people and those of younger people.	To be determined	Staffing	To be determined	To be determined	

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

Attachment 1 Spring Hill Action Plan and Priority List

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
<ul style="list-style-type: none"> Footpaths 			To be determined	Staffing	To be determined	To be determined	Email sent to appropriate staff advising priority area for consideration of a footpath for future construction is Carcoar Street bounded by Forest Road and Chapman Street.
<ul style="list-style-type: none"> Safety in Town 		7.2 Our Community – Seek innovative and creative solutions in partnership with key stakeholders that respond to the community’s need for a safe and secure City including infrastructure and activities, recognising the needs of older people and those of younger people.	To be determined	Staffing			
Beautification							
<ul style="list-style-type: none"> Heritage Trail 	OCC	8.4 Our Community – Acknowledge our diverse cultural heritage by encouraging and implementing programs and events that tell the	To be determined	Staffing	May 19	To be determined	Report by Peter Rodgers included in August Committee Meeting.

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

Attachment 1 Spring Hill Action Plan and Priority List

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
		stories of the urban, village and rural community and their people.					
• Additional Street Lighting	OCC	Our Environment – Design and construct new infrastructure assets as specified within relevant Asset Management Plan to agreed levels of service	To be determined	Staffing	To be determined	To be determined	To be considered in priority list
Recreational Upgrades/Additions							
• Playground Upgrade	OCC	6.2 Our Community – Seek innovative and creative solutions in partnership with key stakeholders that convert the demonstrated community need for sporting and recreational services/facilities to infrastructure and activities.	To be determined	Staffing	To be determined	To be determined	Noted whilst upgrade is on Asset list, it is not considered high priority at this stage.
• Mini Skate Park	OCC	6.2 Our Community – Seek innovative and creative solutions in partnership with key stakeholders that convert the demonstrated community need for	To be determined	Staffing	To be determined	To be determined	To be considered in priority list

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

Attachment 1 Spring Hill Action Plan and Priority List

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
		sporting and recreational services/facilities to infrastructure and activities.					
<ul style="list-style-type: none"> • More activities for kids • Older Age 	OCC	5.1 Our Community – Identify changing community aspirations and undertaken community engagement and planning for the creation of open spaces, recreational facilities and services, recognising the special needs of older people and those with disabilities.	To be determined	Staffing	To be determined	To be determined	To be considered in priority list
<ul style="list-style-type: none"> • Parks/Jumps 	OCC	6.2 Our Community – Seek innovative and creative solutions in partnership with key stakeholders that convert the demonstrated community need for sporting and recreational services/facilities to infrastructure and activities.	To be determined	Staffing	To be determined	To be determined	Dirt moved to park for community use at bike jumps in Alf Read Park.
General Maintenance							
<ul style="list-style-type: none"> • Old RFS Building – old use 	OCC		To be determined	Staffing	April 19	16 August 2019	DA required for use of Shed. Council

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

Attachment 1 Spring Hill Action Plan and Priority List

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
							preparing DA and envisaged to be complete 16 August 19.
<ul style="list-style-type: none"> Maintain Table Drain (Carcoar Street) 	OCC	Our Environment – Design and construct new infrastructure assets as specified within relevant Asset Management Plan to agreed levels of service	To be determined	Staffing	To be determined	To be determined	Council staff made aware of issue.
<ul style="list-style-type: none"> Maintenance of Spring Hill Hall 	Community/OCC	Our Environment – Design and construct new infrastructure assets as specified within relevant Asset Management Plan to agreed levels of service				Ongoing	Kitchen Tiles fixed. Plumbing in bathrooms fixed. General tidy up to take place by Committee/community. Unused items to be removed from Hall.
<ul style="list-style-type: none"> Tourism Initiatives <ul style="list-style-type: none"> RV Dump Point Hybrid Bike Trail Network 	OCC						Update to be provided.
<ul style="list-style-type: none"> Interment of Ashes at Spring Hill Cemetery 	OCC	Our Environment – Design and construct new infrastructure assets as specified within relevant Asset Management Plan to agreed levels of service					Update to be provided.

SPRING HILL COMMUNITY COMMITTEE

5 DECEMBER 2019

Attachment 1 Spring Hill Action Plan and Priority List

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Other							
<ul style="list-style-type: none"> "A history springs to mind" – reprint 	OCC	8.4 Our Community – Acknowledge our diverse cultural heritage by encouraging and implementing programs and events that tell the stories of the urban, village and rural community and their people.		Staffing	To be determined	To be determined	Quote received to reprint - \$3,363.80 for 100.

2.4 MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE - 12 DECEMBER 2019

RECORD NUMBER: 2020/36
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

CEXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 12 December 2019. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 12 December 2019.**
- 2 That Council determine recommendation 3.2 from the minutes of the NAIDOC Week Community Committee of 12 December 2019:**
Item 3.2 Budget Update:
The Balance for the account currently sits at \$6,210.81. There are a small number of accounts to be settled and some sponsorship funds to be received. Committee members were encouraged to start applying for grant opportunities for 2020 events.
- 3 That the remainder of the minutes of the NAIDOC Week Community Committee at its meeting held on 12 December 2019 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- Minutes of the Meeting of the NAIDOC Week Community Committee held on 12 December 2019
- NAIDOC 12 December 2019 Agenda, D19/73697 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN ROBIN HOOD HOTEL, BURRENDONG WAY ORANGE

ON 12 DECEMBER 2019

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Mr Chris Gryllis, Mrs Annette Uata, Ms Rachel Lucas, Mr Michael Newman, Ms Nikita Mason, Ms Jodie Stewart, Ms Katrina Lane, Manager Community Services, Community Development Team Leader

1.1 Apologies and Leave of Absence

RESOLVED

Mr M Newman/Ms N Mason

That the apologies be accepted from Cr R Kidd, Ms Naomi Escreet, Mr Kurt Beahan, Mr Jason French for the NAIDOC Week Community Committee meeting on 12 December 2019.

1.2 Acknowledgement of Country

Conducted by the Chairperson

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Ms K Lane/Ms N Mason

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 17 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 17 October 2019.

3 PRESENTATIONS

3.1 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2019

TRIM REFERENCE: 2019/2706

No discussion.

RECOMMENDATION

Nil

3.2 BUDGET UPDATE

TRIM REFERENCE: 2019/2707

The Balance for the account currently sits at \$6,210.81

There are a small number of accounts to be settled and some sponsorship funds to be received.

Committee members were encouraged to start applying for grant opportunities for 2020 events.

RECOMMENDATION

Ms K Lane/Ms A Uata

That the information on the Budget Update be noted.

3.3 CORRESPONDENCE

TRIM REFERENCE: 2019/2708

No correspondence was received

RECOMMENDATION

Nil

3.4 DEBRIEF OF EVENTS FOR NAIDOC WEEK 2019

TRIM REFERENCE: 2019/2710

Discussion by Committee members on Expression of Interest submissions for NAIDOC Week 2020 events following the first meeting of 2020 on 6 February. This was to ensure events were not scheduled on the same day. Some NAIDOC Week events may be scheduled during the official NAIDOC Week period from 5 to 12 July 2020, such as the Comedy Night.

A debrief of each event is provided in the 2019 Task List and Action Plan.

There was a request for more information to be provided to local businesses regarding the closure of the Sale St carpark for the Street March, including a VMS board to be placed in the carpark for the days preceding the march.

A new traffic management plan is to be developed for the Street March to mitigate the risk to young children being dropped off in Sale Street. This could include providing a drop off zone on the east side of Sale Street and closing Sale Street from 9am to 10.30 to other vehicles.

RECOMMENDATION

Ms A Uata/Mr G Power

That Debrief discussions on Events for NAIDOC Week 2019 be noted and that the report be updated.

4 GENERAL REPORTS

4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK CELEBRATIONS 2019

TRIM REFERENCE: 2019/2705

RECOMMENDATION

Mr G Power/Ms N Mason

That the Task List and Action Plan for the NAIDOC Week Celebrations 2019 report be updated with discussions.

THE MEETING CLOSED AT 3PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

12 DECEMBER 2019

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **ROBIN HOOD HOTEL, BURRENDONG WAY ORANGE** on **Thursday, 12 December 2019** commencing at **1.00PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Louise Geaghan on 6393 8605.

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the NAIDOC Week Community Committee held on 17 October 2019.....	5
3	PRESENTATIONS.....	7
3.1	Calendar of Annual and Significant Events - 2019.....	7
3.2	Budget Update.....	7
3.3	Correspondence	7
3.4	Debrief of Events for NAIDOC Week 2019	7
4	GENERAL REPORTS.....	8
4.1	Task List and Action Plan - NAIDOC Week Celebrations 2019	8

NAIDOC WEEK COMMUNITY COMMITTEE**12 DECEMBER 2019****1 INTRODUCTION****MEMBERS**

Mr Gerald Power (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Cr S Nugent, Mr Chris Gryllis, Ms Naomi Escreet, Mrs Danielle Annesley, Mr Corey McLean, Mr Mike Cooper, Mrs Mary Croaker, Miss Taniesha Croaker, Mr Jordan Moore, Mrs Annette Uata, Mr Nick Frail, Ms Deb Maguire, Mr Brett Naden, Ms Lyndal Robb, Ms Collette Vincent, Ms Katrina Lane, Ms Katy Chatfield, Ms Rachel Lucas, Mr Michael Newman, Mr Kurt Beahan, Ms Nikita Mason, Mr Alby Ryan, Ms Julie Armstrong, Mr Bryce O'Neil-Baker, Ms Donna Stanley, Ms Alice Williams, Ms Rachael Powell, Ms Sarah White, Ms Zoe Byrne, Mr John MacKay, Mr Keith Smith, Ms Kayla Murphy, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Mr Zac Merritt, Director Community, Recreation and Cultural Services, Community Development Officer, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 17 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 17 October 2019.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 17 October 2019

ORANGE CITY COUNCIL

MINUTES OF THE
NAIDOC WEEK COMMUNITY COMMITTEE
HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE
ON 17 OCT 2019
COMMENCING AT 1.05PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Cr S Nugent, Mrs Danielle Annesley, Mr Corey McLean, Mr Michael Newman, Ms Zoe Byrne, Mr, Jason French, Mr John MacKay, Ms Nikita Mason, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Ms Anna Martino, Manager Community Services, Temporary Clerk, Community Development Team Leader

1.1 Apologies and Leave of Absence

Nil

1.2 Acknowledgement of Country

Conducted by Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Ms J Stewart/Ms D Monaghan

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 3 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 3 October 2019.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**17 OCT 2019**

3 PRESENTATIONS**3.1 BUDGET**

TRIM REFERENCE: 2019/2032

Chairperson advised closing balance as at 17 October 2019 was \$7,741.81
Copy of bank statement attached.

RECOMMENDATION**Cr S Nugent/Ms D Annesley**

That the discussion on the budget status be noted.

RECOMMENDATION**Ms J Stewart/Ms D Monaghan**

That \$600.00 be donated to the Elders Luncheon, which includes \$200.00 already approved for transport. Extra money is being used for entertainment to be provided by Luke Barnes and Ricky Ah See.

3.2 CORRESPONDENCE

TRIM REFERENCE: 2019/2034

Nil

3.3 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2019

TRIM REFERENCE: 2019/2033

Nil

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK CELEBRATIONS 2019**

TRIM REFERENCE: 2019/2035

RECOMMENDATION**Ms D Monaghan/Mr C McLean**

That the Committee consider and discuss items in the Task List and Action Plan for the NAIDOC Week Celebrations 2019, and that the report be updated.

THE MEETING CLOSED AT 2.05PM

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

3 PRESENTATIONS

3.1 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2019

3.2 BUDGET UPDATE

3.3 CORRESPONDENCE

3.4 DEBRIEF OF EVENTS FOR NAIDOC WEEK 2019

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

4 GENERAL REPORTS

4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK CELEBRATIONS 2019

RECORD NUMBER: 2019/2705

AUTHOR: Sue Collins, Administration Officer

EXECUTIVE Summary

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.3 Live - Maintain and renew cultural facilities and programs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee Consider and Discuss Items in the Task List and Action Plan for the NAIDOC Week Celebrations 2019, and that the report be updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 Task List and Action Plan - NAIDOC Week Community Committee - 2019, D19/2250

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

**NAIDOC Week Community Committee
Task List / Action Plan for 2019**

NAIDOC Week: Friday 25 October – 1 November 2019

Planning for 2019 NAIDOC Week events				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February 2019	The Awards Nomination process is to be reviewed and the application form modified. Nomination forms will be distributed by March 2019.	Nil	Gerald to work with Joanne McRae who has offered to assist.	
5 September 2019	<p>Expression of interest form will be sent to all members to revitalise the program and encourage a team approach to event coordination.</p> <p>It is recommended, that once selected event leaders are to attend meetings to provide progress updates.</p> <p>An extraordinary meeting will be held 28 February 2019 to confirm events and select Event Leaders.</p> <ul style="list-style-type: none"> The tickets are on sale and there are approximately 90 remaining. There was a request to send an email to the Elders to let them know they have to register for tickets People who have booked tables are requested to pay for them by the 30 September. 	Nil	Karen Boyde and Gerald Power to design and distribute EOI form.	28 Feb 2019

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Art Exhibition			
Date:	From Friday 25 October 2019			
Venue:	Museum/Gallery			
Who/Organiser:	Annette Uata			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	No update			
4 April	No update			
2 May	No update			
6 June	No updated. Budget details required			
4 July	No updated. Budget details required			
1 August	No update			
5 September	No update			
3 October	Official opening 25 October. Exhibition will run from 22 October to 3 November			
17 October	No Update			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	OAMS Community Open Day			
Date:	Friday 25 October 2019			
Venue:	OAMS Health and Wellbeing Centre			
Who/Organiser:	Rachel Lucas and Michael Halls			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 June	New Event determined: \$2000 grant received by Department of Aboriginal Affairs. Will include grand opening of walu-win Centre, Health & Wellness Facility. Three proposed dates tabled. Proposed event description: Tour through new building, free lunch, jump castles, entertainment, activities, marquees from local organizations.			
4 July	No update			
1 August	A bus was requested for taking the Elders to the Opening. Gerald Power advised that LiveBetter said they'll supply a bus. Jodie suggested the best contact at LiveBetter is Claire and to check if they will provide a driver.			
5 September	New name: OAMS Community Open Day. Flyers have been distributed.			
3 October	No update			
17 October	On track. Nothing new to report			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Comedy Night			
Date:	Friday 25 October 2019. Time 6pm for 6.30 start.			
Venue:	Winhanganha Aboriginal Learning Centre, March Street Orange			
Who/Organiser:	Michael Newman and Naomi Escreet			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	No update			
4 April	Date, venue and arrangements still to be confirmed			
2 May	Michael Newman is applying internally with TAFE for funding			
6 June	Incorporating as TAFE "Indigenous Business Month" event. Michael Newman advised - TAFE Event Sponsorship from TAFE at \$600-\$700 Factory Espresso first act: Dane Simpson confirmed. Second to be confirmed. Naomi from FACS seeking child care for the night – to be confirmed Plus potential sponsors being sourced, including donations from wineries Requesting 'Microwave Jenny duo' – to be confirmed Hospitality team may support front of house showcasing students abilities May be a ticketed event – maybe \$10 – to be confirmed.			
4 July	Planning well underway. TAFE sponsorship of \$600 confirmed. Seeking more funding and aiming to be self-funded event. 2 wineries and TAFE Front of House to be confirmed. Possible wine selling on the night. Considering a ticket price and the potential requirements for security. Time 6pm for 6.30 start.			
1 August	No update			
5 September	No update			
3 October	Due to licensing requirements it is a non-alcohol event			
17 October	22 tickets sold. Factory Espresso keen to be involved next year. Minimum age is 16, with adult supervision.			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Ladies Night Out			
Date:	Saturday 26 October 2019			
Venue:	Orange Ex-services Club			
Who/Organiser:	Mary Croaker and Katrina Lane			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	Date to be confirmed			
4 April	No update			
2 May	Location to be confirmed. No update – Mary’s email contact to be checked			
6 June	Venue confirmed as OESC and deposit has been paid Mary Croaker advised everything has been booked. Event in Coral Sea Room. 80 people only - due to budget. This year the flyer is to imply “first in best dressed” with ticket sales as people missed out last year. Patrons this year will need to pay a ticket cost, albeit subsidized, to ensure attendance numbers, and not like last year where 60/80 patrons actually turned up with free tickets			
4 July	Budget presented. \$500 requested and approved by the committee for games, prizes, décor and cake. Theme: Best Wear. Trophies sponsored by Centracare for Elders, Young Female, Female and Deadly Female 2019. Tickets \$10 for 70 seats. Money raised will be given to Junior AECG Ball Photo Booth.			
1 August	Public Liability Insurance is being sought from VERTO or OCC. TBA Funds are available on request (with accompanying invoices) to pay expenses.			
5 September	No update			
3 October	No update			
17 October	No update			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Family Fun Day			
Date:	Sunday 27 October 2019			
Venue:	Orange Showground			
Who/Organiser:	FACS and Orange Local Aboriginal Lands Council			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	FACS and Orange Local Aboriginal Lands Council will work in partnership and provide financial and human resources to plan and conduct the event			
4 April	Council to book the Showground and pavilion as a wet weather option	TBA		
2 May	Showground booked and the Naylor pavilion has also been booked for wet weather.			
6 June	No update. Budget details required. Committee ideas included Boomerangs from Live Better for decoration or throwing competition.			
4 July	Team are working on budget and have met at OLALC with lots of ideas underway; subject to funding. Seeking petting zoo – potentially through schools. Suggestion: Bunnings have popcorn machine to lend. Quotes have arrived for Dodgems/Jump castle/ cup and saucer rides to suit a range of ages. Seeking stalls and Service stalls on the day. Encouraging a family picnic blanket day.			
1 August	No update			
5 September	No update			
3 October	<ul style="list-style-type: none"> Event will run from 11am to 2-230pm Email was sent requesting donations of marquees to use on the day. Bunnings will be donating 2 marquees. Gerald Power will ask Bendigo Bank for use of their large marquee Officeworks donating 6 eskies JR Rickards are donating 6 bins Kennards Hire are donating 6 toilets and providing 100 plastic chairs at \$1.00 each Sound system and associated technical support has been donated Original entertainment has pulled out. Alternative entertainment has been arranged. Ricky Ah-See will be playing the guitar ensuring the music is appropriate for the Elders who will be seated close by Barnardos will be providing the tea and coffee IFA donating some ingredients for baked goods Barrett's Frozen Foods donating as much as they can in the way of food which is close to its expiry date Woolworths are providing a \$50.00 gift voucher for bread etc. Meat has been ordered from Alpine Butchery Kelly from playgroup is combining with the Church to have an activities tent for the little ones 			

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

	<ul style="list-style-type: none"> • Uniting Care is donating a popcorn machine • Bunnings will donate mulch, pots and seed for the children to plant • The Land Council is funding amusements rides - \$8,000.00 • Michael Newman will be performing the Acknowledgement of Country • Naomi Escreet is arranging guest speakers • Appreciation gifts have been organised for the sponsors • Uniting Care have aid for the stage • Melissa from Cotton Candy is providing a jumping castle for the little ones, face painting and fairy floss machine 		
17 October	No update		
DEBRIEF			

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Street March – Opening Ceremony and School Awards			
Date:	Monday 28 October 2019			
Venue:	Summer Street and Robertson Park			
Who/Organiser:	Birrang Enterprise			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	Official ceremony, student awards and service. To include stalls and a BBQ			
4 April	No update			
2 May	AECG will drive the student awards component. No update from Birrang. The AECG will also liaise with schools regarding the Official March participation.			
6 June	\$3800 GRANT ACHIEVED to street march budget. \$1000 grant achieved from Aboriginal Affairs for School Awards – Donna Monahan to arrange Gerald asked the support of the AECG committee to invite the Schools to attend the Street March Services and Childcare centers seeking stall booking forms. Lynda to check if temporary flag pole bases have been moved to the Southern side of the rotunda as previously discussed. Gerald to sign drafted letter of request for Police escort.			
4 July	No update from Birrang. <ul style="list-style-type: none"> Gerald met with Council last Friday. Robertson Park flag poles will be moved to the southern end of the rotunda over to one side, to allow crowd to access more shade. Poles will now permanently stay onsite, instead of previous temporary placement on the northern side of the rotunda. Chris Gryllis offered to again supply tea and coffee for Elders Tent. He would like to see aboriginal art on cups. 			
1 August	<ul style="list-style-type: none"> Gerald advised there'll be BBQ's. Catering will be under 4 tents / 8 stations. Catering will be arranged when numbers are estimated. A bus has been organised from LiveBetter Water will be required at the stations Flag-Raising Ceremony – an elder needs to be invited for this act 			
5 September	<ul style="list-style-type: none"> MC to be Annette Uata BBQ assistance will be required \$2000 has been approved for the BBQ 			
3 October	<ul style="list-style-type: none"> 10 confirmed schools. An email will be sent to the early childcare centres Office Works eskies and Bunnings marquees from the Family Fun Day will be taken for use at the Street March Kennards also providing the toilets for this event Street closure has been finalised 12 services from 42 to represent at the event Would like someone to confirm the LiveBetter bus will collect the Elders? The March will be recorded and Gerald hoping to be played in the park for those who are unable to 			

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

<p>17 October</p>	<p>participate in the park. Confirmation the drone has approval</p> <ul style="list-style-type: none"> • Chris Gryllis confirmed he will provide the Elders tea and coffee • Michael Newman will arrange an MC and someone to perform the Acknowledgement of Country • Birrang to follow up with school emails • Chairperson to invite Councillors, Mayor and local members • Louise/Birrang to organise location of Elders tent • Live Better have donated the bus but a driver is still needed • The BBQ requires volunteers also • Committee Clerk to request park be tidied before the event 			
<p>DEBRIEF</p>				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Youth Ball			
Date:	Monday 28 October 2019			
Venue:	Orange Ex-Services Club			
Who/Organiser:	Aboriginal Education Consultative Group (AECG) and Mary Croaker			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	AECG to confirm support to the Youth Ball			
4 April	Gerald expressed congratulations to Michael Newman who was appointed Chair and Mary Croaker Deputy Chair of the AECG			
2 May	AECG will support the Youth Ball. Date to be confirmed.			
6 June	\$500 Grant from Aboriginal Affairs for Youth Ball. Venue confirmed : OESC Junior AECG are to finalise tickets at the next meeting. Price to be confirmed depending on what the AECG team want to do on the night, and menus, DJ, Photobook, decorations and awards. Budget being worked on and will table next meeting for support from the committee. Recommendation: That Elders be included represented in the flag raising ceremony.			
4 July	6.30pm start – to be confirmed. Mary presented budget. Tickets available at schools. \$300 approved by committee for soft drinks (15 tables x \$20 ea.). Awards paid by Verto. Trophies by Centacare. Photobooth by Girls Night out ticket sales. Disco cost by AECG. Students to pay \$35 per head.			
1 August	No update			
5 September	ACG has paid \$500			
3 October	Tickets on sale through schools			
17 October	No update			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Orange NAIDOC Games Day			
Date:	Tuesday 29 October 2019			
Venue:	Sir Jack Brabham Park			
Who/Organiser:	Office of Sport, OCTEC and Girls Academy			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	No update			
4 April	Event is for High School students and years four to six and will include AFL, soccer, volley-ball, softball and traditional indigenous games			
2 May	Flyers have been finalised and will be forwarded to Council's graphic design team. AFL, soccer, volleyball, softball traditional indigenous games – Council or independent Public Liability requires confirming. Jack Brabham oval has been booked.			
6 June	Jason French advised to hold over till next meeting. Annette and Nikita to meet soon. Costs budget held over till next meeting. This year an intended split of high schools and Primary. Corey requested all schools be invited to participate			
4 July	No budget or update. Girls Academy have offered support. Request of committee to be more inclusive inviting more schools to be involved this year.			
1 August	<ul style="list-style-type: none"> Jason said he'll need to speak with Nikita to complete the report for the next meeting. Annette has emailed a flyer to the schools. Check if it has been received / confirm with Nikita TBA: School group ages. The Year 5 & 6 primary school students (not any younger) are preferred with the high school students / alternatively have Years 3 – 6 primary only and no high school students as having them all will be too many 			
5 September	<ul style="list-style-type: none"> Food is organised The age group will be from Years 4-10 and will be have traditional games provided by Canobolas High School student stewards. Registration will be from 8:30am. Flyers are done. \$500 for this will come from the NAIDOC Committee budget. 			
3 October	No update			
17 October	<ul style="list-style-type: none"> 238 students to attend so far and still waiting on additional responses. No service stalls Games will start at 9.45am and finish at 2pm 			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Yarrawong Children’s Centre Morning Tea and Garden Opening			
Date:	Tuesday 29 October 2019, 10-11:00am			
Venue:	Yarrawong Children’s Centre			
Who/Organiser:	Jodie Stewart			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
1 August	Added to Task List on request by Jodie Stewart			
5 September	No update			
3 October	Draft invitation. Transport to be provided by PCYC			
17 October	<ul style="list-style-type: none"> • Shade tent has been arranged • PCYC transport has been arranged • Invitations finalised • Playgroups attending • Children very excited 			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	NAIROC			
Date:	Wednesday 30 October 2019			
Venue:	Function Centre			
Who/Organiser:	Cory McLean with assistance from Housing Plus and LiveBetter			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	No update			
4 April	No update			
2 May	Venue has been booked no further update.			
6 June	Entry forms sent for Art and Performances. Awaiting replies. Local small schools have been invited this year to be involved e.g. Spring Hill, Spring Terrace, Blayney. New Category for Day Care and Kindergartens. Schools encouraged this year to have students bring own recess food. Lunch provided. Budget will be supplied next meeting. Karla from Housing Plus with assistance from a sub-committee being formed			
4 July	No additional information or budget.			
1 August	Jason advised that schools have been emailed the event information. Yarrowong (Jodie and Heather) will forward the information as well.			
5 September	Corey provided an update that everything is on track. Looking for sponsors for catering and extra judges Invitations will be provided soon			
3 October	<ul style="list-style-type: none"> Schools involved thus far Judges have been arranged Catering will be provided by Terry Maclean and the Huntley Berry Farm crew NSW Health will provide \$1000.00 in sponsorship 			
17 October	<ul style="list-style-type: none"> Cut off 18 October at 5pm. Program will happen once registrations have closed 15 Groups involved – 6 seniors, 5 juniors and 4 day-cares. Chairperson advised he will follow up the sponsorship money Judges to be finalised this week. Michael Newman confirmed. Will be following up with Annette to confirm she is going to be a judge. Needs one more and would like someone with a day-care background – Corey is welcoming all suggestions Entry list below 			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

2019 NAIROC Entries

		School/Name	Age Group	Category	Group Numbers	Staff Numbers	Total Numbers
1	1	Glenroi Heights Public School	Junior	Contemporary/Traditional Dance	17	2	19
2	2	Lalor Girls	Junior	Dance	2	1	3
3	3			Solo Singing			
3	4	Courallie Park Child Development Centre	Daycare	Not Performing - Just Attending	30	8	38
4	5	Kinross Wolaroi School - Girls	Senior	Traditional/Contemporary	12	2	19
	6	Kinross Wolaroi School - Boys	Senior	Traditional/Contemporary	5		
5	7	Canobolas Rural Tech. High School	Senior	Combined Dance Group	30	2	32
6	8	Catherine McAuley Primary	Junior	Singing Choir	40	2	42
7	9	Trinity Preschool	Daycare	Singing Choir	80	11	91
8	10	Anson Street School	Senior	Not Performing - Just Attending			0
9	11	Triple G		Contemporary/Traditional Dance	10	2	12
10	12	Orange Anglican Grammar School	Junior	Short Skit	15	1	16
11	13	Calare Public School	Junior	Verse Speaking/Dance	57	2	59
12	14	Orange High School	Senior	Traditional/Contemporary	14	1	18
15	15			Singing	3		
13	16	The Willows Preschool and ELC	Daycare	Singing Choir	12	6	18
14	17	James Sheahan Catholic High School	Senior	NO FORM ENTERED YET			0
15	18	Yarrowong Preschool & ELC	Daycare	Singing Choir	25	5	30
							0
Total					352	45	397

Number of Groups in each Age Group

Senior 6
 Junior 5
 Mini/Daycare 4

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

**2019 NAIROC
Budget**

What/Item	Quantity	Price	Total Price
Orange Function Centre	1	\$ 428.00	\$ 428.00
Orange Function Centre Tech Support	1	\$ 55.00	\$ 55.00
Food/Catering			\$ 835.00
Everyone			
Food (meat)	1000	\$ 0.60	\$ 600.00
Bread	40	\$ 1.00	\$ 40.00
Drink	10	\$ 2.00	\$ 20.00
Fruit	1	\$ 50.00	\$ 50.00
Cups, plates, napkins etc.	1	\$ 75.00	\$ 75.00
Elders			
Tea/Coffee	1	\$ 20.00	\$ 20.00
Milk	1	\$ 10.00	\$ 10.00
Cakes	1	\$ 20.00	\$ 20.00
NAIROC Mini Shield (<i>new</i>)	1	\$ 150.00	\$ 150.00
NAIROC Shield Engraving	3	\$ 12.00	\$ 36.00
NAIROC Art Comp Gift Voucher	1	\$ 50.00	\$ 50.00
Special Awards Trophies			\$ 60.00
<i>Young Burray Award</i>	1	\$ 20.00	\$ 20.00
<i>2 Deadly Award</i>	1	\$ 20.00	\$ 20.00
<i>Waga-dyi Gaban (Great Dance)</i>	1	\$ 20.00	\$ 20.00

Total Budget \$ 1,614.00

Budget after OCC Contribution \$ 1,131.00

Money requesting from NAIDOC Committee (approx. 12% above required budget amount for unforeseen costs) \$ 1,266.72

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Elders Lunch			
Date:	Thursday 31 October 2019			
Venue:	Café Connect			
Who/Organiser:	Café Connect and Livebetter			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	No update			
4 April	Following consultation with Elders Housing Plus and LiveBetter will both host events			
2 May	LiveBetter are awaiting advice on a funding application. No HousingPlus update.			
6 June	Live Better have received a grant to support the Elders Lunch. Potentially at Café Connect to keep costs down. Potentially for 80 people. Housing Plus offered support on the day. Transport from Live Better can be provided. Kinross could support with hospitality students to serve. Discussions to be held with local Elders to shape the event			
4 July	No Update			
1 August	The menu has been finalised at Café Connect and transport arrangements are under way (Mary).			
5 September	Invitations have been drafted for printing (Alicia) A food tasting was provided			
3 October	NAIDOC Committee to pay for us to collect Elders. Everything is on track for this event			
17 October	On track			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

NAIDOC ELDERS LUNCHEON BUDGET

Income	
Grant Monies	\$1,100.00
LiveBetter Contribution	\$400.00
Total Income:	\$1,500.00
Expenses:	
Provide lunch for Elders	\$1,100
Room Hire	\$100.00
Decorations	\$200.00
Entertainment (Luke Barnes & Ricky Ahsee - Welcome <i>Acknowledgement</i> to Country, Dig & Dance Entertainment for 2 hours)	\$500
Transport @ \$10 per person x 20	\$200.00
Total Expenses:	\$2,100
LiveBetter Payment	\$1,500.00
Amount requested from NAIDOC Committee	\$600.00

#200 to cover transport
#400 contribution to Entertainment.

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Primary School Disco			
Date:	Thursday 31 October 2019			
Venue:	Glenroi Heights School			
Who/Organiser:	AECG and Mary Croaker			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	No update			
4 April	No update			
2 May	AECG will support the primary disco – seeking a bus for transport			
6 June	Potentially Halloween theme being discussed by AECG Seeking transport support Split of Infants and Primary sessions. Organizers AECS, Mary Croaker, Donna Monaghan, and Tanja Dalzal \$500 Grant from Aboriginal Affairs for Disco			
4 July	Mary tabled budget for event. Self-funded event with no funding from the NAIDOC committee required. Date confirmed Thurs 31 Oct. Same times as last year. Halloween Theme: Infants as Monsters; Primary as Glow in the dark and zombies.			
1 August	Tickets are being designed by Glenroi PS students and are almost complete. Tickets on sale next week. Verto will help sell tickets. Promotion will be on Facebook. There will be 70x tickets @\$10 ea.			
5 September	No update			
3 October	Amendment to 1 August – no cost for tickets.			
17 October	No update			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	Awards Night			
Date:	Friday 1 November 2019 6pm.			
Venue:	Orange Ex-Services Club			
Who/Organiser:	Orange United Sports Club: Katrina Lane and Jason French			
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	No update			
4 April	Band to be determined. Guest speaker Alwyn Doolan. School students to decorate. MC to be announced and to a male and female. Seeking sponsorship for the awards.			
2 May	Change of date due to availability of the Ex Services Club. NSW Health LikeMind, Office of Sport, OCTEC and OLALC-Orange have offered sponsorship but are not officially confirmed – Gerald is to submit a letter to them for confirmation. \$500 per award, \$1000 for Black and Deadly. Nomination Forms are to be circulated and to be endorsed by the NAIDOC committee. Early nominations are encouraged.			
6 June	Guest speakers, MC, Band confirmed. Tickets this year will have an Early bird price to encourage ticket sales not to be left to the last minute and support catering and organising. Probably \$50 early bird or \$70 one month before. Currently seeking award sponsorships at \$500 per category. Nomination forms are printed and being circulated. Everyone encourage to nominate Jason moved for the deposit of \$700 for OESC to be paid immediately for the Awards night. Funding has been applied for. If achieved this will be reimbursed. Passed by Karla Murphy and Mary Croaker Cost of Elders tickets to be paid for by the committee. Passed by Rachel Lucas and Corey. Elders Tickets will be \$20 and will have a refundable deposit of \$20 (on the night) to Elders to ensure free tickets are honored. Request that Sporting Clubs be forwarded the Nomination Forms to support more entries.			
4 July	Tickets confirmed at \$55 early bird price, \$70 thereafter. Nominations open for awards. All members encouraged to nominate someone and encourage others. 5 Finalists presented on the night for each category. Winners awarded on stage. Band: confirmed as Pete and Shane Riley Band. Guest Speaker confirmed: Alwyn Doolan. (Information circulated). This year to support the budget Individual Award sponsors are being sourced.			
1 August	<ul style="list-style-type: none"> Total of 280 tickets available. Early bird ticket sales end 30 September (not August as mentioned during the meeting). Elders tickets - \$20 each - is required for seat deposits, for booking purposes, and is to be refunded on arrival on the night. Tickets to be purchased from Lynda via Community Services, 286 Lords Place. Ticket sales are expected to cover the budget. Tickets can be purchased from OESC or the NAIDOC committee. Lynda (apology) was nominated to sell and collect \$ from GG. A spreadsheet recording who/number tix/when is to be put in place. A nomination form box is at GG. Forms are needed 1 week before the night for administration purposes, and a judging panel will manage the nominations/award recipients. There is an online link to the forms on OCC website and Stephen Nugent's FB page. Forms to be sent to schools. 			

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

	<ul style="list-style-type: none"> • Jason has 6 sponsors and needs 6 more @ \$500 ea. Package includes a free ticket, advertising and promo on the night. Letters have been sent. • The band The Riley Brothers, they have been booked. No further details. • The guest speaker and MC(s) are booked and area TBA. No further details. • Gerald advised that each committee member should nominate up to 3x people for awards. • The meeting agreed that the night should showcase 20 years of Award-winners, with photos printed and displayed, and permissions to be obtained. • The awards night Running Sheet will be done by Jason and others 		
5 September	<ul style="list-style-type: none"> • 90x tickets are available • Two more sponsors are required • Sponsor logos need to be added to promotional material • Elders to be reminded to purchase tickets • The Chair requested that five graduates of the Positive Parenting Course have their tickets paid for by the NAIDOC Committee, and to sit on the LiveBetter table. 		
3 October	<ul style="list-style-type: none"> • NAIDOC Committee has paid for 10 tickets • Over 200 tickets have been sold so far • Thanks to Katrina Lane and Jason French for pulling the night together • Early bird ticket sale has finished. Tickets now \$70.00 per head. 		
17 October	<ul style="list-style-type: none"> • Everything finalised • 6pm start • 240 sold. Tickets still available until COB Monday 21 October 		
DEBRIEF			

NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

Attachment 1 Task List and Action Plan - NAIDOC Week Community Committee - 2019

Event/Action:	General Information			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
7 February	No discussion			
7 March	No discussion			
4 April	No discussion			
2 May	Orange Community Working Party held their AGM last week, however a quorum was not reached. The current committee vacated all positions and interim positions of Chair and Vice Chair were selected - Michael Newman and Darren Smith were appointed. The 6 June 2019 will be the official AGM. Briefing notes for NAIDOC events are required from event managers prior to the meeting if not able to attend The Chairperson gave a heartfelt acknowledgment of the resignation of Karen Boyde and thanked her for her commitment to the Aboriginal Community over the years and her passion in supporting the NAIDOC events.			
6 June	No discussion			
4 July	Any outstanding budgets to be presented at the next meeting.			
1 August	Fete date removed from Event List as per request by Donna Monaghan as stated this is not a part of the NAIDOC Committee Week event process. Will be held at Glenroir Public School. Fete will be outdoors from 12.30-3pm. Combined by 3 schools; Bowen, East Orange & Glenroir. Service stalls encourage to provide free activities. No further discussions required.	Nil	Nil	Completed
5 September	<ul style="list-style-type: none"> Gerald advised the committee that he no longer works for LiveBetter and his new contact details are: hotpower1@gmail.com Mobile: 041 4 904 497 Thanks were offered by the Chair to the Community Development Officer Lynda Bowtell for her long standing assistance to the NAIDOC Committee. Cr Nugent offered thanks on behalf of the Councillors to all committee members, including LiveBetter and Orange City Council Staff Information was offered on a screening of Australian Dream by the Orange Aboriginal Medical Service, planned for the night prior to NAIDOC Week opening. Details to be supplied when available. 	Nil	Nil	Completed
3 October	NAIDOC Program Flyer copies were provided to the Committee members for distribution. Copies are available at Gyalang Ganya for Committee members not present at this meeting. All Committee members are encourage to assist with the distribution of flyers.			
17 October				
DEBRIEF				