



EMPLOYMENT AND ECONOMIC DEVELOPMENT POLICY COMMITTEE

AGENDA

4 FEBRUARY 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **EMPLOYMENT AND ECONOMIC DEVELOPMENT POLICY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 4 February 2020**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8218.

AGENDA

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Employment and Economic Development Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE HELD 13 NOVEMBER 2019

RECORD NUMBER: 2019/2766

AUTHOR: Samantha Freeman, Acting Director Corporate and Commercial Services

EXECUTIVE SUMMARY

The minutes of the Economic Development Community Committee meeting held on 13 November 2019 are attached for Council's adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "12.1 Prosper - Attract and grow strategic investment".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council acknowledge the reports presented to the Economic Development Community Committee at its meeting held on 13 November 2019 and that the minutes be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Minutes of the Meeting of the Economic Development Community Committee held on 13 November 2019
- 2 EDCC 13 November 2019 Agenda, D19/73535 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 13 NOVEMBER 2019

COMMENCING AT 8.00AM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Cr R Kidd (Mayor)(8.03am), Cr M Previtera(8.28am), Mr Tim Hall, Mr Russell Tym(8.02am), Mr Michael Banks, Mr Tony Healey, Mr Greg Beileiter, Mr Phil Gunn, Miss Gemma McDonald, Mrs Neina Campbell, Mr Craig Hort, Mr Darryl Curran, Mr Todd Bryant, Ms Michelle Kable, Business Project Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr T Hall/Mr G Beileiter

That the apologies be accepted from Mr Wayne Sunderland and Dr David Mallard for the Economic Development Community Committee meeting on 13 November 2019.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr T Bryant/Mr M Banks

That the Minutes of the Meeting of the Economic Development Community Committee held on 9 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Economic Development Community Committee meeting held on 9 October 2019.

3 PRESENTATIONS

3.1 WATER & SEWER STRATEGIC MANAGER

TRIM REFERENCE: 2019/2454

As the Water & Sewer Manager was unavailable the session was delivered by Director Technical Services.

3.2 ORANGE EX-SERVICES CLUB UPDATE

TRIM REFERENCE: 2019/2455

Presentation was unable to proceed as presenter had to be in Parramatta.

4 GENERAL REPORTS

4.1 ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2019/2453

RECOMMENDATION	Mr T Bryant/Mr G Beileiter
That the Economic Development Community Committee Action Plan be reviewed and updated.	

THE MEETING CLOSED AT 9.15AM



ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

AGENDA

13 NOVEMBER 2019

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 13 November 2019** commencing at **8.00AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Tony Boland on 6393 8250.

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

1 INTRODUCTION**MEMBERS**

Cr T Mileto (Chairperson), Cr R Kidd (Mayor), Cr M Previtera, Cr J Whitton, Mr Tim Hall, Mr Russell Tym, Mr Wayne Sunderland, Mr Michael Banks, Mr Tony Healey, Mr Greg Beileiter, Mr Phil Gunn, Miss Gemma McDonald, Mrs Neina Campbell, Mr Craig Hort, Mr Darryl Curran, Mrs Bernadette Novotny, Dr David Mallard, Mr Todd Bryant, Ms Julianne Jarrett, Ms Michelle Kable, Mr Leon Grant, Mr Jack Evans, Director Corporate and Commercial Services, Manager Business Development, Business Project Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Economic Development Community Committee at this meeting.

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Economic Development Community Committee held on 9 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Economic Development Community Committee meeting held on 9 October 2019.

ATTACHMENTS

- 1 Minutes of the Meeting of the Economic Development Community Committee held on 9 October 2019

ORANGE CITY COUNCIL

MINUTES OF THE ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 9 OCTOBER 2019

COMMENCING AT 8.00AM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Mr Tim Hall, Mr Russell Tym, Mr Michael Banks, Mr Tony Healey, Mr Phil Gunn, Miss Gemma McDonald, Mrs Neina Campbell, Mr Craig Hort, Mr Todd Bryant, Ms Julianne Jarrett and Manager Business Development.

1.1 Apologies and Leave of Absence

RESOLVED

Mr T Hall/Ms N Campbell

That the apologies be accepted from Cr Reg Kidd (Mayor), Mr Wayne Sunderland, Mr Greg Beileiter, Mr Jack Evans, Mr David Mallard and Business Project Officer for the Economic Development Community Committee meeting on 9 October 2019.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr T Hall/Ms N Campbell

That the Minutes of the Meeting of the Economic Development Community Committee held on 11 September 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Economic Development Community Committee meeting held on 11 September 2019.

MINUTES OF ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

9 OCTOBER 2019

3 GENERAL REPORTS**3.1 BUSINESS ENERGY MANAGEMENT TRAINING**

TRIM REFERENCE: 2019/2207

C Hort advised he has utilised the program and would recommend all businesses to participate.

RECOMMENDATION**Mr T Healey/Mr P Gunn**

That the Economic Development Community Committee endorses this initiative.

3.2 ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2019/2208

RECOMMENDATION**Ms G McDonald/Mr C Hort**

That the Economic Development Community Committee Action Plan be updated with the following items be added to the Action Plan:

1. Road condition to the Orange Region Airport and the inclusion of a cycling lane.
2. Road condition of Clergate Road.
3. Invite Councils new CEO to attend/ present at meeting.
4. Invite Central West RDA new Director to attend/ present at meeting.
5. Local business water management strategies and assistance.
6. Update from Orange Ex Services Club on their progress of future development.
7. Invite Orange Business Chamber elected representative to attend / present at meeting.

3.3 NSW SMALL BUSINESS MONTH 2019

TRIM REFERENCE: 2019/2216

RECOMMENDATION**Mr C Hort/Mr T Healey**

That the Economic Development Community Committee supports NSW Small Business Month activities in Orange.

THE MEETING CLOSED AT 9.15AM.

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

3 PRESENTATIONS

3.1 WATER & SEWER STRATEGIC MANAGER

Discussion on strategic water management now and into the future

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

3.2 ORANGE EX-SERVICES CLUB UPDATE

Discussion on OESC future plans

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

4 GENERAL REPORTS**4.1 ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2019/2453

AUTHOR: Tony Boland, Business Projects Officer

EXECUTIVE SUMMARY

The action plan is presented to Council with updates.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “11.1 Our Economy – Encourage the growth of local business, support emerging industry sectors and attract new investment to Orange”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Economic Development Community Committee Action Plan be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Action Plan - Economic Development Community Committee, D18/18634

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

Attachment 1 Action Plan - Economic Development Community Committee

Date	Action	Who	Community Strategic Plan reference	Budget status	Start	End	Update/Completed	Completed
18/4/18	Identify large scale industry/employment opportunities for relocation	Committee	12.1 Attract and grow strategic investment	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> Announcement of A Tech manufacturing business to relocate to Orange. <i>ActivateOrange</i> includes the Life Science Precinct and expansion of the southern industrial and freight precinct. Launch of Think Orange Region website. 	
18/4/18	Business Incubators	Business Projects Officer	12.2 Support innovative industry sectors	NA	18/4/18	Ongoing	Incubators have been put forward to SJB as part of FutureCity.	
18/4/18	Support local retailers to move into the online shopping space	Business Projects Officer	12.2 Support innovative industry sectors	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> Staff have been teaming with CenWest Innovate from CSU. Council is an active participant in the NSW Government Easy To Do Business Program. Working with Put Orange First to provide information to local retailers. Council working with NSW Government to secure workshops on business digital readiness for Small Business Month in October. Date secured for 30 October – Boosting Your Business with Facebook. 	

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

Attachment 1 Action Plan - Economic Development Community Committee

Date	Action	Who	Community Strategic Plan reference	Budget status	Start	End	Update/Completed	Completed
18/4/18	Work with key stakeholders to develop a program to encourage locals to give local businesses a chance to quote before going elsewhere to purchase.	Committee	12.4. Partner with key stakeholders to enhance opportunities	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> The Shop Orange campaign to encourage locals to shop locally. 85 businesses participate in the program. Presentation made to Put Orange First group. 	
	Better facilities for holding large state sporting events	Director Community Recreation and Cultural Services	1.2, 2.1, 2.2, 2.3,	Variable	18/4/18	Ongoing	<ul style="list-style-type: none"> Council awaiting funding for rectangular sporting complex Cricketing centre of excellence. Included in <i>ActivateOrange</i> Plan. 	
18/4/18	Build on the cycling activity and visitation	Tourism Manager	11.2. Develop and attract a variety of events, festivals and activities for locals and visitors	\$2m+ over 4 years	18/4/18	Ongoing	<ul style="list-style-type: none"> Council continues to install the cycle ways infrastructure Cycling is part of the recent funding agreement Orange360. Included in <i>ActivateOrange</i> Plan. Mt Canobolas MTB trails 	
18/4/18	Lobbying of government for upgrade of the NBN FTTN to FTTP and the improvement of mobile service.	Business Projects Officer	13.2. Support initiatives for improved connectivity	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> Is being considered within the concepts of smart cities and OC Future City project. Letter sent to the Minister of Communications and the Member for Calare expressing disappointment and frustration at the NBN and constant blame shifting between NBN and retailers. Awaiting a formal 	

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

Attachment 1 Action Plan - Economic Development Community Committee

Date	Action	Who	Community Strategic Plan reference	Budget status	Start	End	Update/Completed	Completed
							reply. <ul style="list-style-type: none"> See if a NBN representative can attend a committee meeting. Awaiting response from Minister prior to invite. 	
18/4/18	Business forum on CBD redevelopment (OC Future City).	Business Projects Officer	12.4. Partner with key stakeholders to enhance opportunities for local business	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> A community forum was held 30 August 2018. OC Future City design tender awarded in December to Sydney Architects SJB, commencing on 29/1/19 and is ongoing. Architects SJB visited Council on 12 Sept for meetings with Steering C'ttee and Community Reference Group. 	
18/4/18	Improving the amenity at Mt Canobolas	Director Community Recreation and Cultural Services	Section 75A of the National Parks and Wildlife Act 1974	\$0	18/4/18	Ongoing	Council has made a large funding application seeking \$10M for the development of the Mt Canobolas Mountain Bike Trail. Decision pending.	
16/5/18	Investigate more current data for retail sector to do city to city comparisons	Business Projects Officer	12.1. Attract and grow strategic investment	\$0	16/5/18	Ongoing	Spendmapp presentation was held in conjunction with Put Orange First function on 11 September 2019. Spendmapp data circulated to BEC and Orange Business Chamber.	

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

Attachment 1 Action Plan - Economic Development Community Committee

Date	Action	Who	Community Strategic Plan reference	Budget status	Start	End	Update/Completed	Completed
9/10/19	Road condition to the Orange Region Airport and the inclusion of a cycling lane	Works Manager	9.1 Construct and maintain a road network meets the community's transport and infrastructure needs.		9/10/19		Wayne Gailey invited to attend 11/12/19 meeting	
9/10/19	Road condition of Clergate Road	Works Manager	9.1 Construct and maintain a road network meets the community's transport and infrastructure needs.		9/10/19		Wayne Gailey invited to attend 11/12/19 meeting	
9/10/19	Invite Councils new CEO to attend/ present at meeting	Chief Executive Officer	12.4. Partner with key stakeholders to enhance opportunities for local business		9/10/19		David Waddell invited to attend 13/11/19 meeting	
9/10/19	Invite Central West RDA new Director to attend/ present at meeting	Business Projects Officer	12.4. Partner with key stakeholders to enhance opportunities for local		9/10/19		Sam Harma invited to attend 12/2/20 meeting	

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

13 NOVEMBER 2019

Attachment 1 Action Plan - Economic Development Community Committee

Date	Action	Who	Community Strategic Plan reference	Budget status	Start	End	Update/Completed	Completed
			business					
9/10/19	Local business water management strategies and assistance	Water and Sewerage Strategic Manager	8.1 Identify and deliver essential water, waste and sewer infrastructure to service the community into the future		9/10/19		Wayne Beatty invited to attend 13/11/19 meeting	
9/10/19	Update from Orange Ex Services Club on their progress of future development	Business Projects Officer	12.1. Attract and grow strategic investment		9/10/19		Daniel Perkiss invited to attend 11/3/20 meeting	
9/10/19	Invite Orange Business Chamber elected representative to attend / present at meeting	Business Projects Officer	12.4. Partner with key stakeholders to enhance opportunities for local business		9/10/19		Amanda Spalding invited to attend 13/11/19 meeting	

2.2 MINUTES OF THE ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE HELD 11 DECEMBER 2019

RECORD NUMBER: 2019/2797

AUTHOR: Samantha Freeman, Acting Director Corporate and Commercial Services

EXECUTIVE SUMMARY

The minutes of the Economic Development Community Committee meeting held on 11 December 2019 are attached for Council's adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "12.1 Prosper - Attract and grow strategic investment".

FINANCIAL IMPLICATIONS

NIL

POLICY AND GOVERNANCE IMPLICATIONS

NIL

RECOMMENDATION

That Council:

- 1 Acknowledge the presentations to the Economic Development Community Committee at its meeting held on 11 December 2019 and;**
- 2 The minutes of the Economic Development Community Committee of 11 December 2019 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Minutes of the Meeting of the Economic Development Community Committee held on 11 December 2019**
- 2 EDCC 11 December 2019 Agenda, D19/74269 [↓](#)**

ORANGE CITY COUNCIL

MINUTES OF THE

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 11 DECEMBER 2019

COMMENCING AT 8.00AM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Mr Russell Tym (8.06am), Mr Wayne Sunderland, Mr Michael Banks, Mr Tony Healey, Mr Greg Beileiter, Mr Phil Gunn, Mrs Neina Campbell, Mr Craig Hort, Dr David Mallard, Mr Todd Bryant, Ms Amanda Spalding, Chief Executive Officer, Works Manager, Business Projects Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr G Beileiter/Mr M Banks

That the apologies be accepted from Cr R Kidd (Mayor), Mr Tim Hall, Miss Gemma McDonald and Mr Darryl Curran for the Economic Development Community Committee meeting on 11 December 2019.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr C Hort/Mr G Beileiter

That the Minutes of the Meeting of the Economic Development Community Committee held on 13 November 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Economic Development Community Committee meeting held on 13 November 2019.

3 PRESENTATIONS

3.1 CEO UPDATE TO THE EDCC

TRIM REFERENCE: 2019/2769

The CEO spoke on his vision for Orange in 2020 through to 2036 on topics such as education, population, amenity and the economy.

3.2 MANAGER WORKS UPDATE TO THE EDCC

TRIM REFERENCE: 2019/2769

(Late inclusion based on availability). The Works Manager spoke on the future upgrades to Huntley Road and Clergate Road at the request of the Committee.

4 GENERAL REPORTS

4.1 ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2019/2768

Due to time constraints this item was carried forward to the next meeting.
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THE MEETING CLOSED AT 9.27AM



ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

AGENDA

11 DECEMBER 2019

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 11 December 2019** commencing at **8.00AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Tony Boland on 6393 8250.

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

11 DECEMBER 2019

AGENDA**EVACUATION PROCEDURE**

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ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

11 DECEMBER 2019

1 INTRODUCTION**MEMBERS**

Cr T Mileto (Chairperson), Cr R Kidd (Mayor), Cr M Previtera, Cr J Whitton, Mr Tim Hall, Mr Russell Tym, Mr Wayne Sunderland, Mr Michael Banks, Mr Tony Healey, Mr Greg Beileiter, Mr Phil Gunn, Miss Gemma McDonald, Mrs Neina Campbell, Mr Craig Hort, Mr Darryl Curran, Mrs Bernadette Novotny, Dr David Mallard, Mr Todd Bryant, Ms Julianne Jarrett, Ms Michelle Kable, Mr Jack Evans, Ms Amanda Spalding, Director Corporate and Commercial Services, Manager Business Development, Business Project Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Economic Development Community Committee at this meeting.

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE**11 DECEMBER 2019**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Economic Development Community Committee held on 13 November 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Economic Development Community Committee meeting held on 13 November 2019.

ATTACHMENTS

- 1 Minutes of the Meeting of the Economic Development Community Committee held on 13 November 2019

ORANGE CITY COUNCIL

MINUTES OF THE

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 13 NOVEMBER 2019

COMMENCING AT 8.00AM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Cr R Kidd (Mayor)(8.03am), Cr M Previtera(8.28am), Mr Tim Hall, Mr Russell Tym(8.02am), Mr Michael Banks, Mr Tony Healey, Mr Greg Beileiter, Mr Phil Gunn, Miss Gemma McDonald, Mrs Neina Campbell, Mr Craig Hort, Mr Darryl Curran, Mr Todd Bryant, Ms Michelle Kable, Business Project Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr T Hall/Mr G Beileiter

That the apologies be accepted from Mr Wayne Sunderland and Dr David Mallard for the Economic Development Community Committee meeting on 13 November 2019.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr T Bryant/Mr M Banks

That the Minutes of the Meeting of the Economic Development Community Committee held on 9 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Economic Development Community Committee meeting held on 9 October 2019.

MINUTES OF ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE 13 NOVEMBER 2019

3 PRESENTATIONS**3.1 WATER & SEWER STRATEGIC MANAGER**

TRIM REFERENCE: 2019/2454

As the Water & Sewer Manager was unavailable the session was delivered by Director Technical Services.

3.2 ORANGE EX-SERVICES CLUB UPDATE

TRIM REFERENCE: 2019/2455

Presentation was unable to proceed as presenter had to be in Parramatta

4 GENERAL REPORTS**4.1 ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2019/2453

RECOMMENDATION**Mr T Bryant/Mr G Beileiter**

That the Economic Development Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 9.15AM

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

11 DECEMBER 2019

3 PRESENTATIONS

3.1 CEO UPDATE TO THE EDCC

Discussion with the CEO.

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

11 DECEMBER 2019

4 GENERAL REPORTS**4.1 ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE ACTION PLAN**

RECORD NUMBER: 2019/2768

AUTHOR: Tony Boland, Business Projects Officer

EXECUTIVE SUMMARY

The action plan is presented to Council with updates.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “12.1 Prosper - Attract and grow strategic investment”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Economic Development Community Committee Action Plan be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Action Plan - Economic Development Community Committee, D18/18634

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Action Plan - Economic Development Community Committee

Date	Action	Who	Community Strategic Plan reference	Budget status	Start	End	Update/Completed	Completed
18/4/18	Identify large scale industry/ employment opportunities for relocation	Committee	12.1 Attract and grow strategic investment	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> Announcement of A Tech manufacturing business to relocate to Orange. <i>ActivateOrange</i> includes the Life Science Precinct and expansion of the southern industrial and freight precinct. 	
18/4/18	Business Incubators	Business Projects Officer	12.2 Support innovative industry sectors	NA	18/4/18	Ongoing	<ul style="list-style-type: none"> Forwarded to SJB as part of FutureCity Developing an artisanal food production incubator concept 	
18/4/18	Support local retailers to move into the online shopping space	Business Projects Officer	12.2 Support innovative industry sectors	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> Council is an active participant in the NSW Government Easy To Do Business Program. Working with Put Orange First to provide information to local retailers. Boosting Your Business with Facebook. 	
18/4/18	Work with key stakeholders to develop a program to encourage locals to give local businesses a chance to quote before going	Committee	12.4. Partner with key stakeholders to enhance	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> Council is reviewing local purchasing policy with a view to raising the discount rate from 2% to 5% 	

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Action Plan - Economic Development Community Committee

Date	Action	Who	Community Strategic Plan reference	Budget status	Start	End	Update/Completed	Completed
	elsewhere to purchase.		opportunities				<ul style="list-style-type: none"> • Presentation made to Put Orange First group. 	
	Better facilities for holding large state sporting events	Director Community Recreation and Cultural Services	1.2, 2.1, 2.2, 2.3,	Variable	18/4/18	Ongoing	<ul style="list-style-type: none"> • Council awaiting funding for rectangular sporting complex • Cricketing centre of excellence. • Included in <i>ActivateOrange</i> Plan. 	
18/4/18	Build on the cycling activity and visitation	Tourism Manager	11.2. Develop and attract a variety of events, festivals and activities for locals and visitors	\$2m+ over 4 years	18/4/18	Ongoing	<ul style="list-style-type: none"> • Council continues to install the cycle ways infrastructure • Cycling is part of the recent funding agreement Orange360. • Included in <i>ActivateOrange</i> Plan. • Mt Canobolas MTB trails 	
18/4/18	Lobbying of government for upgrade of the NBN FTTN to FFTP and the improvement of mobile service.	Business Projects Officer	13.2. Support initiatives for improved connectivity	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> • Is being considered within the concepts of smart cities and OC Future City project. • Staff from the Department of Communications have been in contact and will be attending a future meeting. 	
18/4/18	Business forum on CBD	Business	12.4. Partner	\$0	18/4/18	Ongoing	<ul style="list-style-type: none"> • A community forum was held 30 	

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Action Plan - Economic Development Community Committee

Date	Action	Who	Community Strategic Plan reference	Budget status	Start	End	Update/Completed	Completed
	redevelopment (OC Future City).	Projects Officer	with key stakeholders				August 2018. <ul style="list-style-type: none"> • OC Future City draft almost complete • Business forum held 13/11/19 	
18/4/18	Improving the amenity at Mt Canobolas	Director Community Recreation and Cultural Services	Section 75A of the National Parks and Wildlife Act 1974	\$0	18/4/18	Ongoing	Council has made a large funding application seeking \$10M for the development of the Mt Canobolas Mountain Bike Trail. Decision pending.	
16/5/18	Investigate more current data for retail sector to do city to city comparisons	Business Projects Officer	12.1. Attract and grow strategic investment	\$0	16/5/18	Ongoing	<ul style="list-style-type: none"> • Spendmapp presentation held in conjunction with Put Orange First function on 11/9/19 • data circulated to BEC and Orange Business Chamber • presented at business forum 13/11/19 	Data now held – suggest deletion
9/10/19	Road condition to the Orange Region Airport and the inclusion of a cycling lane	Works Manager	9.1 Construct and maintain a road network		9/10/19		Wayne Gailey invited to attend 11/12/19 meeting	
9/10/19	Road condition of Clergate Road	Works Manager	9.1 Construct and maintain a		9/10/19		Wayne Gailey invited to attend 11/12/19 meeting	

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ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Action Plan - Economic Development Community Committee

Date	Action	Who	Community Strategic Plan reference	Budget status	Start	End	Update/Completed	Completed
			road network					
9/10/19	Invite Councils new CEO to attend/ present at meeting	Chief Executive Officer	12.4. Partner with key		9/10/19		David Waddell invited to attend 11/12/19 meeting	
9/10/19	Invite Central West RDA new Director to attend/ present at meeting	Business Projects Officer	12.4. Partner with key stakeholders		9/10/19		Sam Harma invited to attend 12/2/20 meeting	
9/10/19	Local business water management strategies and assistance	Water and Sewerage Strategic Manager	8.1 Identify and deliver essential water, waste and sewer infrastructure to service the community into the future		9/10/19		Wayne Beatty invited to attend 13/11/19 meeting	Director Technical Services attended meeting 13/11/19 – suggest deletion
9/10/19	Update from Orange Ex Services Club on their progress of future development	Business Projects Officer	12.1. Attract and grow strategic investment		9/10/19		Daniel Perkiss invited to attend 11/3/20 meeting	
9/10/19	Invite Orange Business Chamber elected representative to attend / present at meeting	Business Projects Officer	12.4. Partner with key		9/10/19		Amanda Spalding invited to attend 13/11/19 meeting	13/11/19 Suggest deletion

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2.3 MINUTES OF THE SISTER CITIES COMMUNITY COMMITTEE HELD 30 OCTOBER AND 11 DECEMBER 2019

RECORD NUMBER: 2019/2805

AUTHOR: Nick Redmond, Manager Corporate and Community Relations

EXECUTIVE SUMMARY

The minutes of the Sister Cities Community Committee held in 30 October 2019 and 11 December 2019 are provided to the Employment and Economic Development Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Sister Cities Community Committee at its meeting held on 30 October 2019 and 11 December 2019.**
- 2 That Council determine recommendation 4.1 from the minutes of the Sister Cities Community Committee meeting of 30 October 2019.**

4.1 Sister Cities Community Committee Action List Update

That the action list for the Sister Cities Community Committee be updated to reflect the following actions :

- That contact again be made with federal department authorities to explore funding to assist with a review of strategic planning in Mt Hagen.**
 - That a report be brought to a future meeting about whether there was any existing reserve on funding being held by Orange City Council which could contribute to a review of planning in Mt Hagen.**
 - That a committee be formed from staff and community members to prepare for the visit in 2020 of the Mayor of Ushiku to Orange.**
 - That the option of hosting a Sister Cities promotional stall at the Harmony Day event in 2020 be explored.**
 - That the option of expanding the staff exchange with Timaru by inviting local citizens to take part be explored, and through involving sporting tours.**
 - That the option of livestreaming the Ushiku Cup Japanese Speaking competition be explored.**
- 3 That Council determine recommendation 4.1 from the minutes of the Sister Cities Community Committee meeting of 11 December 2019.**

4.1 Sister Cities Community Committee Action List Update

That the action list for the Sister Cities Community Committee be reviewed and updated to include the following matters:

- That Council staff be requested to inspect the bronze statue (donated in 1994 by Ushiku) at the theatre entrance and arrange for any required expert maintenance ahead of the visit by the Mayor of Ushiku.**
 - That Council's Parks & Gardens staff be requested to explore a proposal to renew the 'Sister Cities Garden' (next to the theatre in Byng St) to once again include plants which reflect Orange's Sister Cities.**
- 4 That the remainder of the minutes of the Sister Cities Community Committee at its meeting held on 30 October 2019 and 11 December 2019 be adopted.**

2.3 Minutes of the Sister Cities Community Committee held 30 October and 11 December 2019

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Minutes of the Meeting of the Sister Cities Community Committee held on 30 October 2019
- 2 Sister Cities Committee Agenda 30 October 2019, D19/74691 [↓](#)
- 3 Sister Cities Community Committee Minutes 11 December 2019, D19/74657 [↓](#)
- 4 Sister Cities Community Committee Agenda 11 December 2019, D19/74597 [↓](#)
- 5 Sister Cities Community Committee Action Plan, D19/60203 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

SISTER CITIES COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 30 OCTOBER 2019

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr K Duffy, Cr T Mileto, Mr G Bloore, Mr D Brooks, Mrs J Goodacre, Mr C Gryllis, Mr B Ostini, Communications Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr D Brooks/Mr B Ostini

That the apologies be accepted from Mrs S Pirie and Ms Aya Hurford for the Sister Cities Community Committee meeting on 30 October 2019.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

2 PREVIOUS MINUTES

RESOLVED

Mr B Ostini/Mr D Brooks

That the Minutes of the Meeting of the Sister Cities Community Committee held on 24 July 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sister Cities Community Committee meeting held on 24 July 2019.

3 PRESENTATIONS

3.1 UPDATE ON MT HAGEN

TRIM REFERENCE: 2019/2210

Chris Gyllis gave a verbal presentation to the meeting. He reported that a new mayor had been elected in Mt Hagen and that the election process had proceeded much more smoothly than recent elections. Chris Gyllis and Cr Tony Mileto had attended the recent PNG Independence Day celebrations in Canberra. Chris said he had met with the new PNG High Commissioner and invited him to visit Orange. The meeting heard there had been no further response from federal authorities regarding funding to conduct planning reviews in Mt Hagen.

RESOLVED**Mr G Bloore/Mr D Brooks**

That the report be noted.

3.2 UPDATE ON TIMARU

TRIM REFERENCE: 2019/2211

The Communications Officer reported on a recent phone conference between the Council staff in Orange including the CEO and staff at Timaru (including the General Manager). It had been agreed that staff exchanges would begin in 2020 with reciprocal visits to be arranged. The meeting discussed the suggestion that community members could be invited to join in the staff exchange visits.

RESOLVED**Cr T Mileto/Mr G Bloore**

That the report be noted.

3.3 UPDATE ON USHIKU

TRIM REFERENCE: 2019/2212

Ms Junko Goodacre gave a verbal report on recent events. It was reported that the Anglican Grammar School are no longer teaching Japanese language classes. The primary department of Calare school are engaging conversations via Skype with a primary school in Ushiku. The meeting heard that a school visit was planned for March 2020 and that the new welcome banner should be completed by then. The meeting discussed news of the proposed visit by the Mayor of Ushiku to Orange in 2020, and the suggestion of forming a committee of Sister City Committee members and staff to prepare for the visit.

RESOLVED**Ms J Goodacre/Mr G Bloore**

That the report be noted.

3.4 UPDATE ON ORANGE, CALIFORNIA

TRIM REFERENCE: 2019/2213

Bryce Ostini reported that during the recent National Sister Cities Association (SCA) conference, a representative of the SCA president had agreed to raise the issue of re-establishing contact with the City of Orange, California. Chris Gryllis said he would approach a personal contact in Orange California to ask about the impact of recent bushfires.

RESOLVED**Mr C Gryllis/Mr B Ostini**

That the report be noted.

3.5 REPORT ON SISTER CITIES AUSTRALIA NATIONAL FORUM

TRIM REFERENCE: 2019/2214

Bryce Ostini presented a verbal report and presented a written report (Copy attached) on his recent attendance at the Sister Cities Association National Forum event in Perth. Among the strategies discussed was looking for opportunities to promote what's happening in the Sister Cities field to the Orange community.

RESOLVED**Mr D Brooks/Cr T Mileto**

That the report be noted.

3.6 MOTION FROM ORANGE CITY COUNCIL

TRIM REFERENCE: 2019/2215

The meeting discussed the recent decision of Orange City Council to ask for a review of the Sister Cities Community Committee and its activities. The meeting discussed ways of promoting its activities, such as a stall at Harmony Day events. The meeting discussed exploring ways of replacing non-attending members, and the possibility of Bryce Ostini speaking to a council meeting. The meeting heard that the review would be prepared by staff for presentation to council.

RESOLVED**Mr D Brooks/Mr G Bloore**

That the report be noted.

4 GENERAL REPORTS

4.1 SISTER CITIES COMMUNITY COMMITTEE ACTION LIST UPDATE

TRIM REFERENCE: 2019/2217

RESOLVED

Mr C Gryllis/Mr G Bloore

That the Action List for the Sister Cities Community Committee be reviewed and updated to reflect the following actions :

- That contact again be made with federal department authorities to explore funding to assist with a review of strategic planning in Mt Hagen.
- That a report be brought to a future meeting about whether there was any existing reserve on funding being held by Orange City Council which could contribute to a review of planning in Mt Hagen.
- That a committee be formed from staff and community members to prepare for the visit in 2020 of the Mayor of Ushiku to Orange.
- That the option of hosting a Sister Cities promotional stall at the Harmony Day event in 2020 be explored.
- That the option of expanding the staff exchange with Timaru by inviting local citizens to take part be explored, and through involving sporting tours.
- That the option of livestreaming the Ushiku Cup Japanese Speaking competition be explored.

THE MEETING CLOSED AT 6.24 PM.



SISTER CITIES COMMUNITY COMMITTEE

AGENDA

30 OCTOBER 2019

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SISTER CITIES COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 30 October 2019** commencing at 5.30PM.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Allan Reeder on 6393 8217.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

1 INTRODUCTION**MEMBERS**

Cr K Duffy, Cr T Mileto, Mr G Bloore, Mr D Brooks, Mr R Brown, Mrs J Goodacre, Mr C Gryllis, Mrs A Hurford, Mr B Ostini, Mrs S Pirie, Director Corporate and Commercial Services, Director Community, Recreation and Cultural Services, Manager Corporate and Community Relations, Communications Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Sister Cities Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Sister Cities Community Committee held on 24 July 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Sister Cities Community Committee meeting held on 24 July 2019.

ATTACHMENTS

- 1 Minutes of the Meeting of the Sister Cities Community Committee held on 24 July 2019

ORANGE CITY COUNCIL

MINUTES OF THE

SISTER CITIES COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 24 JULY 2019

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Mr G Bloore, Mr D Brooks, Mrs J Goodacre, Mr C Gryllis, Communications Officer (Mr Allan Reeder)

1.1 Apologies and Leave of Absence

RESOLVED

Mr D Brooks/Mr G Bloore

That the apologies be accepted from Mrs Aya Hurford and Mr Bryce Ostini for the Sister Cities Community Committee meeting on 24 July 2019.

A majority of community members were present but as there was not a Council member present, there was not a quorum. As there was no quorum, the members present discussed the agenda items, and the following record of the meeting was referred for recommendation at the next Orange City Council Economic Development Policy Committee meeting.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

2 PREVIOUS MINUTES

RESOLVED

Mr G Bloore/Mr D Brooks

That the Minutes of the Meeting of the Sister Cities Community Committee held on 27 February 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sister Cities Community Committee meeting held on 27 February 2019.

MINUTES OF SISTER CITIES COMMUNITY COMMITTEE

24 JULY 2019

3 PRESENTATIONS**3.1 UPDATE ON USHIKU**

TRIM REFERENCE: 2019/1520

The meeting heard that a visit by students and staff from Eishin High School, Ushiku is planned for Feb-March 2020. The meeting heard that committee members were working on the wording for the production of a 'Welcome' banner to be hung on the Civic Centre during the visit of exchange groups.

The meeting discussed the the option of installing an electronic message board at the Civic Centre as well as producing a banner. The meeting decided to add this suggestion to the Action Plan.

RESOLVED**Mr D Brooks/Mr C Gryllis**

That the report be noted.

3.2 UPDATE ON MT HAGEN

TRIM REFERENCE: 2019/1521

The meeting heard that Mt Hagen were about to begin the process of a new council election. The meeting heard Mr Chris Gryllis had recently made a presentation to the Orange CWA branch about Mt Hagen.

RESOLVED**Ms J Goodacre/Mr G Bloore**

That the report be noted.

3.3 UPDATE ON TIMARU

TRIM REFERENCE: 2019/1522

The meeting heard there had recently been a preliminary response from staff at Timaru Council to emails from the Manager of Corporate and Community Relations about exploring the staff exchange MOU. Further discussions with the mayor of Timaru were expected.

RESOLVED**Mr G Bloore/Mr C Gryllis**

That the report be noted.

3.4 UPDATE ON ORANGE, CALIFORNIA

TRIM REFERENCE: 2019/1523

There was no report.

MINUTES OF SISTER CITIES COMMUNITY COMMITTEE

24 JULY 2019

4 GENERAL REPORTS**4.1 SISTER CITIES COMMUNITY COMMITTEE ACTION LIST UPDATE**

TRIM REFERENCE: 2019/1524

RESOLVED**Mr C Gryllis/Mr G Bloore**

That the Action List for the Sister Cities Community Committee be reviewed and updated to reflect the following actions:

- That the Sister Cities Committee recommend Orange City Council consider installing an electronic message board at the Civic Centre, which could be used to convey community messages such as welcome to exchange groups.
- That two members of the Sister Cities Committee, including one staff member, be supported to attend the national Sister Cities Association forum in Perth in September, or if budgeted funds are sufficient, an additional committee member attend the event.
- That a report be brought to the next meeting on any progress on obtaining Australian Government funding to assist Mt Hagen review its local council planning strategies.
- That the next meeting of the Sister Cities Community Committee be held at Wednesday 23 October at 5.30 pm.

THE MEETING CLOSED AT 6.05 PM.

SISTER CITIES COMMUNITY COMMITTEE**30 OCTOBER 2019**

3 PRESENTATIONS**3.1 UPDATE ON MT HAGEN**

Mr Chris Gryllis will provide a verbal report on any recent developments.

As requested, a report will be provided to the meeting by Council staff on any recent progress on obtaining Federal Government funding towards assisting Mt Hagan Council with its planning review.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

3.2 UPDATE ON TIMARU

Nothing to report. A verbal update may be provided at the meeting.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

3.3 UPDATE ON USHIKU

Mrs Aya Hurford and Mrs Junko Goodacre will provide a verbal update at the meeting (school exchange visits, new welcome banner progress. etc)

The following email was received from Ushiku City Council, regarding the election of the Mayor and the possibility of a visit to Australia next year.

From: 市民活動課 <shimin@city.ushiku.ibaraki.jp>
Sent: Tuesday, 17 September 2019 5:04 PM
To: Catherine Davis <CDavis@orange.nsw.gov.au>
Subject: Re: Election result (resend)

Hi Cathy

This is Marco Shun, a colleague of Mayumi here in Ushiku city office.

We had a short meeting with Mayor Nemoto today and he mentioned he is much interested in visiting Orange city next year 2020, possibly in October 2020.

I would like to sound you what October next year would be like in Orange, if Orange city will be busy, we will re-consider.

This is just his initial thought and nothing in detail is prepared. But in Mayor's mind, he would like to bring a group of 10 to 15 citizens with him accompanied by two or three our city staff.

Thank you and keep in touch.

Anyway, I am a big fan of Rugby. I got some tickets of RWC 2019.

I will cheer for Wallabies ! Is there any player from Orange in Wallabies???

I will go and cheer Japan v Ireland match. It is gonnabe tough!

Cheers,

Marco Shun Ozawa

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

3.3 Update on Ushiku

From: [市民活動課](#)**Sent:** Monday, September 9, 2019 10:13 AM**To:** [Catherine Thomas](#)**Subject:** Re:Election result (resend)

Dear Ms. Cathy Thomas,
Executive Support Manager
Orange City Council,

Hello from Ushiku city. We hope things are well with you all.

Since Mr. Ozawa is out of office due to super typhoon , I would like to send you this mail for him.

We are pleased to let you know that we had an election yesterday and Mr. Yoji Nemoto won the election.

So he will be the mayor of Ushiku for the next four years.

Kind regards,

Ms. Mayumi Nakajima (for Mr. Shun Ozawa)

Ushiku city office

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

3.4 UPDATE ON ORANGE, CALIFORNIA

Nothing to report. A verbal update may be provided at the meeting.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

3.5 REPORT ON SISTER CITIES AUSTRALIA NATIONAL FORUM

Mr Brice Ostini will provide a verbal report on highlights of the Sister Cities Australia national forum in Perth in September.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

3.6 MOTION FROM ORANGE CITY COUNCIL

At its 20 August 2019 meeting, Orange City Council passed a motion authorising attendance at the Sister Cities national forum in September.

The meeting also requested council staff prepare a report reviewing the activities of the Sister Cities Committee.

Committee members are invited to consider the request and provide feed-back for the report to be prepared.

The text of the motion is as follows:

From the 20 August minutes:

5.5 SISTER CITIES COMMUNITY COMMITTEE TRIM REFERENCE: 2019/1632 RESOLVED - 19/411 Cr S Nugent/Cr J Whitton

That Council resolves a member of the Sister Cities Committee be supported to attend the national Sister Cities Association forum in Perth in September.

For: Kidd, Duffy, Hamling, McRae, Mileto, Munro, Nugent, Previtera, Taylor, Turner, Whitton

Against: Nil

Absent: Romano

MATTER ARISING Cr Turner requested a report be prepared to review the activities and future of the Sister Cities Committee.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

4 GENERAL REPORTS

4.1 SISTER CITIES COMMUNITY COMMITTEE ACTION LIST UPDATE

RECORD NUMBER: 2019/2217

AUTHOR: Allan Reeder, Communications Officer

EXECUTIVE SUMMARY

An opportunity to review and update the Sister Cities Committee Action list is provided.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Action List for the Sister Cities Community Committee be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The attached Action plan is provided to the Committee for discussion.

ATTACHMENTS

- 1 Sister Cities Community Committee Action Plan - October 2019, D19/60203

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

D19/60203

Sister Cities Community Committee

Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Coordinate an appeal to assist communities affected by recent earthquakes in PNG. The committee has recommended making donation to local school in Mt Hagen.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	\$500 allocation by council	Staff time to coordinate.	6 July 2018	Feb 2019	COMPLETED: Appeal concluded. Funds transferred to local school in Mt Hagen.
Continue with program of bringing more trainees from Mt Hagen for skill training in Orange.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be considered in future budget.		When funding is available		Funding opportunities are being explored.
Send council planning staff to Mt Hagen to assist with review of key planning documents.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be considered in future budget.		25 July 2018		Funding opportunities are being explored. This PNG option is to take a higher priority than trainees.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Explore exchange visit with council staff to Timaru.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be considered in future budget.		6 July 2018		Manager Corporate and Community Relations to make contact with Timaru District Council to explore next step.
Liaise with Orange schools to support exchange visits as necessary. Specifically, explore opportunities created by Canobolas High withdrawing from program	Committee Members and Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	No budget required		6 July 2018		
FUTURE DIRECTIONS: Continue to explore new directions for future activity of Sister Cities Committee.	Committee Members & Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	No budget required.				

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
A report be produced for the next meeting to enable discussion and planning about future spending recommendations by the Committee. The report to include : the amount in the 2018/19 council budget for Sister Cities activities, what amounts had been spent from this allocation in recent years and for what purposes.	Communication Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	29 August 2018	7 November 2018	Report presented to 7 November 2018 meeting.
The material available on the council website and social media channels about local Sister Cities activities and programs be expanded, with the aim of boosting community awareness of the program.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	15 August		A Sister Cities page is on the new Council website. There is room for more coverage of activities.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Bring costings for a 'Welcome' banner, a Japanese flag and suggestions to improve the council welcome events for visiting exchanges students.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Approx \$300	8 November 2018	Feb 2019	Costing presented to meeting. Circulate text and produce banner.
Information about the next national Sister Cities Association conference be circulated to Sister Cities committee members.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018		Provide information to committee members once dates for next conference are organised.
That the section of the Community Strategic Plan that outlines the work of the Sister Cities committee be circulated to committee members	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Feb 2019	Details supplied to committee members.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That a letter of congratulation be sent to the incoming mayor of the City of Orange, California once the results of the Nov 6 election are known.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Jan 2019	Letter sent.
That Christmas greetings be sent to the council leadership of each of the sister cities.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Dec 2018 and Jan 2019	Letter sent.
That a prospective date for the next meeting on a Wednesday in February at 5.3pm be circulated to committee members.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Feb 2019	Date circulated.
Circulate prospective dates for committee meetings in 2019 to committee members.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	ASAP	21 June 2019	Meeting dates circulated to committee by email 21 June. (Dates : 24 July, 23 October, 11 December)

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That the Sister Cities Committee recommend Orange City Council consider installing an electronic message board at the Civic Centre, which could be used to convey community messages such as welcome to exchange groups.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be determined	To be determined			Recommendation to be conveyed with next minutes
That two members of the Sister Cities Committee, including one staff member, be supported to attend the national Sister Cities Association forum in Perth in September, or if budgeted funds are sufficient, an additional committee member attend the event.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be determined	Nil		August 2019	Council considered the matter and authorised one person to attend the event.

SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That a report be brought to the next meeting on any progress on obtaining Australian Government funding to assist Mt Hagen review its local council planning strategies.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil				Report to be brought to next meeting
That the next meeting of the Sister Cities Community Committee be held at Wednesday 23 October at 5.30 pm.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil				Agenda for 23 October meeting prepared.

ORANGE CITY COUNCIL

MINUTES OF THE

SISTER CITIES COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 11 DECEMBER 2019

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto, Mr G Bloore, Mr D Brooks, Mrs J Goodacre, Communications Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr D Brooks/Mr G Bloore

That the apologies be accepted from Cr K Duffy, Mr C Gryllis, Mrs S Pirie and Mrs A Hurford for the Sister Cities Community Committee meeting on 11 December 2019.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

2 PREVIOUS MINUTES

RESOLVED

Mr G Bloore/Mr D Brooks

That the Minutes of the Meeting of the Sister Cities Community Committee held on 30 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sister Cities Community Committee meeting held on 30 October 2019.

3 PRESENTATIONS

3.1 UPDATE ON USHIKU

TRIM REFERENCE: 2019/2758

MINUTES OF SISTER CITIES COMMUNITY COMMITTEE**11 DECEMBER 2019**

Ms Junko Goodacre presented a verbal report on Ushiku activities. The meeting heard the recent Ushiku Cup Japanese Speaking contest was conducted successfully, with many participants from local schools. The meeting noted that Ushiku Council had offered to send a certificate of appreciation to participants. The meeting discussed the suggestion of how to use the council chamber livestreaming system for next year's competition.

The meeting heard the wording of the proposed welcome banner was in the process of being finalised, with the aim of having it completed in time for display during exchange visits in 2020.

The meeting discussed the proposed visit by the mayor of Ushiku in later 2020. It was expected a planning group would be established in the new year.

The meeting discussed the question of whether the bronze statue, donated by the city of Ushiku in 1994, could be inspected and any maintenance completed before the mayor visit. (Request added to Action Plan).

The meeting discussed whether the 'Sister Cities Garden', on the Byng St side of the theatre, could be renewed to once again include plants reflecting Orange's Sister cities. The meeting discussed if volunteers from the Sister Cities Committee could assist, and that there could be progress on a design with work to happen following the drought. (Request added to Action Plan).

RECOMMENDATION**Mr D Brooks/Mr G Bloore**

That the report be noted.

3.2 UPDATE ON MT HAGEN

TRIM REFERENCE: 2019/2759

The Communications Officer presented a verbal report, responding to matters raised in the Action list.

The meeting heard that formal and informal approaches had been made to federal funding authorities to pursue funding to provide a review of Mt Hagen District Council planning documents. The response indicated the approach was not successful.

The meeting heard that there may be sufficient funding from council reserves to fund the proposed project.

RECOMMENDATION**Ms J Goodacre/Mr G Bloore**

That the report be noted.

3.3 UPDATE ON TIMARU

TRIM REFERENCE: 2019/2760

The Communications Officer reported that planning for the reciprocal staff visits with Timaru Council would begin early in the new year. The suggestion of broadening the visit to include community members would be considered then.

MINUTES OF SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

RECOMMENDATION

That the report be noted.

3.4 UPDATE ON CITY OF ORANGE, CALIFORNIA

TRIM REFERENCE: 2019/2761

There was no report.

4 GENERAL REPORTS**4.1 SISTER CITIES COMMUNITY COMMITTEE ACTION LIST UPDATE**

TRIM REFERENCE: 2019/2762

RECOMMENDATION**Ms J Goodacre/Mr D Brooks**

That the Action List for the Sister Cities Community Committee be reviewed and updated to include the following matters:

1. That council staff be requested to inspect the bronze statue (donated in 1994 by Ushiku) at the theatre entrance and arrange for any required expert maintenance ahead of the visit by the mayor of Ushiku.
2. That council Parks & Gardens staff be requested to explore a proposal to renew the 'Sister Cities Garden' (next to the theatre in Byng St) to once again include plants which reflect Orange's Sister Cities.

THE MEETING CLOSED AT 6.05PM.



SISTER CITIES COMMUNITY COMMITTEE

AGENDA

11 DECEMBER 2019

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SISTER CITIES COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 11 December 2019** commencing at **5.30PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Allan Reeder on 6393 8217.

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

1 INTRODUCTION**MEMBERS**

Cr K Duffy, Cr T Mileto, Mr G Bloore, Mr D Brooks, Mr R Brown, Mrs J Goodacre, Mr C Gryllis, Mrs A Hurford, Mr B Ostini, Mrs S Pirie, Director Corporate and Commercial Services, Director Community, Recreation and Cultural Services, Manager Corporate and Community Relations, Communications Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Sister Cities Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Sister Cities Community Committee held on 30 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Sister Cities Community Committee meeting held on 30 October 2019.

ATTACHMENTS

- 1 Minutes of the Meeting of the Sister Cities Community Committee held on 30 October 2019

ORANGE CITY COUNCIL

MINUTES OF THE

SISTER CITIES COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 30 OCTOBER 2019

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr K Duffy, Cr T Mileto, Mr G Bloore, Mr D Brooks, Mrs J Goodacre, Mr C Gryllis, Mr B Ostini, Communications Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr D Brooks/Mr B Ostini

That the apologies be accepted from Mrs S Pirie and Ms Aya Hurford for the Sister Cities Community Committee meeting on 30 October 2019.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

2 PREVIOUS MINUTES

RESOLVED

Mr B Ostini/Mr D Brooks

That the Minutes of the Meeting of the Sister Cities Community Committee held on 24 July 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sister Cities Community Committee meeting held on 24 July 2019.

MINUTES OF SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

3 PRESENTATIONS**3.1 UPDATE ON MT HAGEN**

TRIM REFERENCE: 2019/2210

Chris Gyllis gave a verbal presentation to the meeting. He reported that a new mayor had been elected in Mt Hagen and that the election process had proceeded much more smoothly than recent elections. Chris Gryllis and Cr Tony Mileto had attended the recent PNG Independence Day celebrations in Canberra. Chris said he had met with the new PNG High Commissioner and invited him to visit Orange. The meeting heard there had been no further response from federal authorities regarding funding to conduct planning reviews in Mt Hagen.

RESOLVED**Mr G Bloore/Mr D Brooks**

That the report be noted.

3.2 UPDATE ON TIMARU

TRIM REFERENCE: 2019/2211

The Communications Officer reported on a recent phone conference between the Council staff in Orange including the CEO and staff at Timaru (including the General Manager). It had been agreed that staff exchanges would begin in 2020 with reciprocal visits to be arranged. The meeting discussed the suggestion that community members could be invited to join in the staff exchange visits.

RESOLVED**Cr T Mileto/Mr G Bloore**

That the report be noted.

3.3 UPDATE ON USHIKU

TRIM REFERENCE: 2019/2212

Ms Junko Goodacre gave a verbal report on recent events. It was reported that the Anglican Grammar School are no longer teaching Japanese language classes. The primary department of Calare school are engaging conversations via Skype with a primary school in Ushiku. The meeting heard that a school visit was planned for March 2020 and that the new welcome banner should be completed by then. The meeting discussed news of the proposed visit by the Mayor of Ushiku to Orange in 2020, and the suggestion of forming a committee of Sister City Committee members and staff to prepare for the visit.

RESOLVED**Ms J Goodacre/Mr G Bloore**

That the report be noted.

MINUTES OF SISTER CITIES COMMUNITY COMMITTEE**30 OCTOBER 2019**

3.4 UPDATE ON ORANGE, CALIFORNIA

TRIM REFERENCE: 2019/2213

Bryce Ostini reported that during the recent National Sister Cities Association (SCA) conference, a representative of the SCA president had agreed to raise the issue of re-establishing contact with the City of Orange, California. Chris Gryllis said he would approach a personal contact in Orange California to ask about the impact of recent bushfires.

RESOLVED**Mr C Gryllis/Mr B Ostini**

That the report be noted.

3.5 REPORT ON SISTER CITIES AUSTRALIA NATIONAL FORUM

TRIM REFERENCE: 2019/2214

Bryce Ostini presented a verbal report and presented a written report (Copy attached) on his recent attendance at the Sister Cities Association National Forum event in Perth. Among the strategies discussed was looking for opportunities to promote what's happening in the Sister Cities field to the Orange community.

RESOLVED**Mr D Brooks/Cr T Mileto**

That the report be noted.

3.6 MOTION FROM ORANGE CITY COUNCIL

TRIM REFERENCE: 2019/2215

The meeting discussed the recent decision of Orange City Council to ask for a review of the Sister Cities Community Committee and its activities. The meeting discussed ways of promoting its activities, such as a stall at Harmony Day events. The meeting discussed exploring ways of replacing non-attending members, and the possibility of Bryce Ostini speaking to a council meeting. The meeting heard that the review would be prepared by staff for presentation to council.

RESOLVED**Mr D Brooks/Mr G Bloore**

That the report be noted.

MINUTES OF SISTER CITIES COMMUNITY COMMITTEE

30 OCTOBER 2019

4 GENERAL REPORTS**4.1 SISTER CITIES COMMUNITY COMMITTEE ACTION LIST UPDATE**

TRIM REFERENCE: 2019/2217

RESOLVED**Mr C Gryllis/Mr G Bloore**

That the Action List for the Sister Cities Community Committee be reviewed and updated to reflect the following actions :

- That contact again be made with federal department authorities to explore funding to assist with a review of strategic planning in Mt Hagen.
- That a report be brought to a future meeting about whether there was any existing reserve on funding being held by Orange City Council which could contribute to a review of planning in Mt Hagen.
- That a committee be formed from staff and community members to prepare for the visit in 2020 of the mayor of Ushiku to Orange.
- That the option of hosting a Sister Cities promotional stall at the Harmony Day event in 2020 be explored.
- That the option of expanding the staff exchange with Timaru by inviting local citizens to take part be explored, and through involving sporting tours.
- That the option of livestreaming the Ushiku Cup Japanese Speaking competition be explored.

THE MEETING CLOSED AT 6.24 PM.

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

3 PRESENTATIONS**3.1 UPDATE ON USHIKU**

Aya & Junko to provide updates on:

- Exchange visits
- Welcome banner progress
- Other matters

3.2 UPDATE ON MT HAGEN

Update on:

- Report on funding for Mt Hagen in reserve

3.3 UPDATE ON TIMARU

Further progress on staff exchange visit.

3.4 UPDATE ON CITY OF ORANGE, CALIFORNIA

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

4 GENERAL REPORTS**4.1 SISTER CITIES COMMUNITY COMMITTEE ACTION LIST UPDATE**

RECORD NUMBER: 2019/2762

AUTHOR: Allan Reeder, Communications Officer

EXECUTIVE SUMMARY

An opportunity to review and update the Sister Cities Committee Action list is provided.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Action List for the Sister Cities Community Committee be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The attached Action plan is provided to the Committee for discussion.

ATTACHMENTS

- 1 Sister Cities Community Committee Action Plan - October 2019, D19/60203

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

D19/60203

Sister Cities Community Committee

Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Coordinate an appeal to assist communities affected by recent earthquakes in PNG. The committee has recommended making donation to local school in Mt Hagen.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	\$500 allocation by council	Staff time to coordinate.	6 July 2018	Feb 2019	COMPLETED: Appeal concluded. Funds transferred to local school in Mt Hagen.
Continue with program of bringing more trainees from Mt Hagen for skill training in Orange.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be considered in future budget.		When funding is available		ONGOING: Funding opportunities are being explored.
Send council planning staff to Mt Hagen to assist with review of key planning documents.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be considered in future budget.		25 July 2018		ONGOING: Funding opportunities are being explored. This PNG option is to take a higher priority than trainees.

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Explore exchange visit with council staff to Timaru.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be considered in future budget.		6 July 2018	23 October 2019	COMPLETED: Agreement reached with Timaru Council to host reciprocal visits in 2020.
Liaise with Orange schools to support exchange visits as necessary. Specifically, explore opportunities created by Canobolas High withdrawing from program	Committee Members and Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	No budget required		6 July 2018		ONGOING
FUTURE DIRECTIONS: Continue to explore new directions for future activity of Sister Cities Committee.	Committee Members & Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	No budget required.				ONGOING

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
A report be produced for the next meeting to enable discussion and planning about future spending recommendations by the Committee. The report to include: the amount in the 2018/19 council budget for Sister Cities activities, what amounts had been spent from this allocation in recent years and for what purposes.	Communication Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	29 August 2018	7 November 2018	COMPLETED: Report presented to 7 November 2018 meeting.
The material available on the council website and social media channels about local Sister Cities activities and programs be expanded, with the aim of boosting community awareness of the program.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	15 August		COMPLETED: A Sister Cities page is on the new Council website. There is room for more coverage of activities.

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Bring costings for a 'Welcome' banner, a Japanese flag and suggestions to improve the council welcome events for visiting exchanges students.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Approx \$300	8 November 2018	October 2019	ONGOING: Costing presented to meeting. Circulated text. Banner to be produced prior to March 2020.
Information about the next national Sister Cities Association conference be circulated to Sister Cities committee members.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	August 2019	COMPLETED: Information provided to committee members on next conference. Bryce Ostini attended the national forum and provided report.
That the section of the Community Strategic Plan that outlines the work of the Sister Cities committee be circulated to committee members	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Feb 2019	COMPLETED: Details supplied to committee members.

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That a letter of congratulation be sent to the incoming mayor of the City of Orange, California once the results of the Nov 6 election are known.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Jan 2019	COMPLETED: Letter sent.
That Christmas greetings be sent to the council leadership of each of the sister cities.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Dec 2018 and Jan 2019	COMPLETED: Letter sent.
That a prospective date for the next meeting on a Wednesday in February at 5.3pm be circulated to committee members.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Feb 2019	COMPLETED: Date circulated.
Circulate prospective dates for committee meetings in 2019 to committee members.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	ASAP	21 June 2019	COMPLETED: Meeting dates circulated to committee by email 21 June. (Dates : 24 July, 23 October, 11 December)

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That the Sister Cities Committee recommend Orange City Council consider installing an electronic message board at the Civic Centre, which could be used to convey community messages such as welcome to exchange groups.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be determined	To be determined			Recommendation to be conveyed with next minutes
That two members of the Sister Cities Committee, including one staff member, be supported to attend the national Sister Cities Association forum in Perth in September, or if budgeted funds are sufficient, an additional committee member attend the event.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be determined	Nil		August 2019	COMPLETED: Council considered the matter and authorised one person to attend the event.

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That a report be brought to the next meeting on any progress on obtaining Australian Government funding to assist Mt Hagen review its local council planning strategies.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil		October 2019	COMPLETED : Report to be brought to next meeting
That the next meeting of the Sister Cities Community Committee be held at Wednesday 23 October at 5.30 pm.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil		October 2019	COMPLETED: Agenda for 23 October meeting prepared.
That contact again be made with federal department authorities to explore funding to assist with a review of strategic planning in Mt Hagen.	Manager of Corporate and Community Relations	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil			

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That a report be brought to a future meeting about whether there was any existing reserve on funding being held by Orange City Council which could contribute to a review of planning in Mt Hagen.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil			
That a committee be formed from staff and community members to prepare for the visit in 2020 of the mayor of Ushiku to Orange.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil			
That the option of hosting a Sister Cities promotional stall at the Harmony Day event in 2020 be explored.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil			

SISTER CITIES COMMUNITY COMMITTEE

11 DECEMBER 2019

Attachment 1 Sister Cities Community Committee Action Plan - October 2019

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That the option of expanding the staff exchange with Timaru by inviting local citizens to take part be explored, and through involving sporting tours.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil			
That the option of livestreaming the Ushiku Cup Japanese Speaking competition be explored.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil			

D19/60203

Sister Cities Community Committee

Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Coordinate an appeal to assist communities affected by recent earthquakes in PNG. The committee has recommended making donation to local school in Mt Hagen.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	\$500 allocation by council	Staff time to coordinate.	6 July 2018	Feb 2019	COMPLETED: Appeal concluded. Funds transferred to local school in Mt Hagen.
Continue with program of bringing more trainees from Mt Hagen for skill training in Orange.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be considered in future budget.		When funding is available		ONGOING: Funding opportunities are being explored.
Send council planning staff to Mt Hagen to assist with review of key planning documents.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be considered in future budget.		25 July 2018		ONGOING: Funding opportunities are being explored. This PNG option is to take a higher priority than trainees.

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Explore exchange visit with council staff to Timaru.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be considered in future budget.		6 July 2018	23 October 2019	COMPLETED: Agreement reached with Timaru Council to host reciprocal staff visits in 2020.
Liaise with Orange schools to support exchange visits as necessary. Specifically, explore opportunities created by Canobolas High withdrawing from program	Committee Members and Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	No budget required		6 July 2018		ONGOING
FUTURE DIRECTIONS: Continue to explore new directions for future activity of Sister Cities Committee.	Committee Members & Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	No budget required.				ONGOING

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A report be produced for the next meeting to enable discussion and planning about future spending recommendations by the Committee. The report to include: the amount in the 2018/19 council budget for Sister Cities activities, what amounts had been spent from this allocation in recent years and for what purposes.	Communication Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	29 August 2018	7 November 2018	COMPLETED: Report presented to 7 November 2018 meeting.
The material available on the council website and social media channels about local Sister Cities activities and programs be expanded, with the aim of boosting community awareness of the program.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	15 August		COMPLETED: A Sister Cities page is on the new Council website. There is room for more coverage of activities.

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Bring costings for a 'Welcome' banner, a Japanese flag and suggestions to improve the council welcome events for visiting exchanges students.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Approx \$300	8 November 2018	October 2019	ONGOING: Costing presented to meeting. Circulated text. Banner to be produced prior to March 2020 exchange visits.
Information about the next national Sister Cities Association conference be circulated to Sister Cities committee members.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	August 2019	COMPLETED: Information provided to committee members on next conference. Bryce Ostini attended the national forum and provided report.
That the section of the Community Strategic Plan that outlines the work of the Sister Cities committee be circulated to committee members	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Feb 2019	COMPLETED: Details supplied to committee members.

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That a letter of congratulation be sent to the incoming mayor of the City of Orange, California once the results of the Nov 6 election are known.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Jan 2019	COMPLETED: Letter sent.
That Christmas greetings be sent to the council leadership of each of the sister cities.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Dec 2018 and Jan 2019	COMPLETED: Letter sent.
That a prospective date for the next meeting on a Wednesday in February at 5.30pm be circulated to committee members.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	8 November 2018	Feb 2019	COMPLETED: Date circulated.
Circulate prospective dates for committee meetings in 2019 to committee members.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	ASAP	21 June 2019	COMPLETED: Meeting dates circulated to committee by email 21 June. (Dates : 24 July, 23 October, 11 December)

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That the Sister Cities Committee recommend Orange City Council consider installing an electronic message board at the Civic Centre, which could be used to convey community messages such as welcome to exchange groups.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be determined	To be determined			ONGOING: Recommendation to be conveyed to Council with next minutes
That two members of the Sister Cities Committee, including one staff member, be supported to attend the national Sister Cities Association forum in Perth in September, or if budgeted funds are sufficient, an additional committee member attend the event.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be determined	Nil		August 2019	COMPLETED: Council considered the matter and authorised one person to attend the event.

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That a report be brought to the next meeting on any progress on obtaining Australian Government funding to assist Mt Hagen review its local council planning strategies.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil		October 2019	COMPLETED: Report to 11 December 2019 meeting.
That the next meeting of the Sister Cities Community Committee be held at Wednesday 23 October at 5.30 pm.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil		October 2019	COMPLETED: Agenda for 23 October meeting prepared.
That contact again be made with federal department authorities to explore funding to assist with a review of strategic planning in Mt Hagen.	Manager of Corporate and Community Relations	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil		December 2019	COMPLETED: Approaches made to government departments. Indications received suggest no new funding available for this purpose.

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That a report be brought to a future meeting about whether there was any existing reserve on funding being held by Orange City Council which could contribute to a review of planning in Mt Hagen.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil		December 2019	COMPLETED : Report brought to 11 December 2019 meeting
That a committee be formed from staff and community members to prepare for the visit in 2020 of the mayor of Ushiku to Orange.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil			ONGOING : Planning for visit to begin the 2020 new year.
That the option of hosting a Sister Cities promotional stall at the Harmony Day event in 2020 be explored.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil	December 2019		ONGOING: Organisers approached. Indications space would be available for a stall. Planning to continue.

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That the option of expanding the staff exchange with Timaru by inviting local citizens to take part be explored, and through involving sporting tours.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil			ONGOING: Suggestion to be raised when planning for visits begins in the 2020 new year.
That the option of livestreaming the Ushiku Cup Japanese Speaking competition be explored.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	Nil	Nil			ONGOING: To be address when planning begins for the 2020 competition.
That council staff be requested to inspect the bronze statue (donated in 1994 by Ushiku) at the theatre entrance and arrange for any required expert maintenance ahead of the visit by the mayor of Ushiku.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be determined	To be determined			

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That council Parks & Gardens staff be requested to explore a proposal to renew the 'Sister Cities Garden' (next to the theatre in Byng St) to once again include plants which reflect Orange's Sister Cities.	Communications Officer	4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs	To be determined	To be determined			